# GENERAL FUND 2025/2026 ORIGINAL BUDGET

# **General Appropriations Resolution**

# RESOLUTION FOR ADOPTION BY THE BENTON HARBOR CHARTER SCHOOL ACADEMY BOARD OF DIRECTORS

RESOLVED, that this resolution shall be the general appropriations of Benton Harbor Charter School Academy for the fiscal year 2025/2026; A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Benton Harbor Charter School Academy.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of Benton Harbor Charter School Academy for fiscal year 2025/2026 is as follows:

REVENUES	
Local	21,212
State	5,751,935
Federal	261,363
Other	75,165
TOTAL REVENUE	6,109,675
Fund Balance, July 1	1,585,755
Less: Appropriated Fund Balance	-
Fund Balance Available to Appropriate	1,585,755
TOTAL AVAILABLE TO APPROPRIATE	7,695,429

BE IT FURTHER RESOLVED, that <u>\$6,573,581</u> of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES Instruction Basic Programs Added Needs	2,169,699 662,726
Supporting Services	
Pupil	256,451
Instructional	555,904
General Administration	812,479
School Administration	358,279
Business	15,450
Building Operations & Maintenance	581,066
Transportation	299,099
Central Support	96,690

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# GENERAL FUND 2025/2026 ORIGINAL BUDGET

### **Community Services & Other**

Athletics	20,871
Community Services	77,255
Leased Equipment	143,708
Facilities Improvements	2,500
Fund Modifications	521,404
TOTAL EXPENDITURES	6,573,581

BE IT FURTHER RESOLVED, that no Board of Directors member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Directors and in keeping with budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Chief Administrative Officer is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Directors and in keeping with the budgetary policy statement hitherto adopted by the Board.

Note: The chief administrative officer is responsible for the control of expenditures under the budget. The appointed official shall be designated by the Board to act as the Chief Administrative Officer to administer the appropriation.

This appropriation is to take effect on July 1, 2025.

Secretary's Certification:

I certify that the foregoing resolution was duly adopted by the Benton Harbor Charter School Academy Board of Directors at a properly noticed open meeting held on the 17th day of June, 2024, at which a quorum was present.

By: Board Secretary

# Benton Harbor Charter School Academy General Fund Budget Summary 2025/2026

	23/24 AUDITED	24/25 Jun Budget	25/26 Proposed	\$ Change
REVENUES				
Local	31,636	30,256	21,212	(9,044)
State	6,288,845	6,377,158	5,751,935	(625,223)
Federal	1,478,295	780,394	261,363	(519,032)
Other	81,582	483,422	75,165	(408,257)
TOTAL REVENUE	7,880,357	7,671,230	6,109,675	(1,561,556)
EXPENDITURES				
Instruction				
Basic Programs	2,198,708	2,427,145	2,169,699	(257,446)
Added Needs	402,634	705,284	662,726	(42,557)
Supporting Services				
Pupil	453,176	369,229	256,451	(112,778)
Instructional	530,216	650,836	555,904	(94,932)
General Administration	870,487	904,497	812,479	(92,018)
School Administration	586,003	501,450	358,279	(143,171)
Business	65,465	52,018	15,450	(36,568)
Building Operations & Maintenance	669,785	666,577	581,066	(85,511)
Transportation	365,879	707,416	299,099	(408,317)
Central Support	146,966	141,702	96,690	(45,012)
Community Services & Other				
Athletics	52,885	36,713	20,871	(15,842)
Community Services	70,554	95,558	77,255	(18,303)
Leased Equipment	110,149	143,708	143,708	-
Facilities Improvements	196,901	89,345	2,500	(86,845)
Fund Modifications	481,154	546,122	521,404	(24,718)
TOTAL EXPENDITURES	7,200,963	8,037,599	6,573,581	(1,464,018)
Change in Fund Equity	679,394	(366,368)	(463,906)	(97,537)
Beginning Fund Balance	1,272,729	1,952,123	1,585,755	
Ending Fund Balance	1,952,123	1,585,755	1,121,849	
	27%	20%	17%	

### Benton Harbor Charter School Academy General Fund Budget Detail 2025/2026

	23/24 Audited	24/25 Jun Budget	25/26 Proposed	\$ Change
REVENUES				
Local Sources				
Emergency Connectivity Funds	-	-	-	-
Erate Funding	19,176	13,716	13,716	-
Other local grants	-	9,000	-	(9,000)
Miscellaneous Other	12,459	7,540	7,496	(44)
Total Local Sources	31,636	30,256	21,212	(9,044)
State Sources				
Foundation Allowance	4,695,320	4,236,530	3,783,522	(453,007)
State Special Ed Funds	69,934	111,977	111,977	-
31a At Risk Funds	502,582	673,920	568,364	(105,557)
Great Start Readiness Program	508,310	621,571	590,424	(31,147)
Strong Beginnings	92,260	132,302	138,578	6,276
Early Literacy Grant	1,019	17,126	14,557	(2,569)
21h Partnership	235,821	291,878	369,011	77,134
35J PD and Curriculum Support	-	104,524	-	(104,524)
31aa Metnal Health/Security	65,178	58,203	80,004	21,801
Other State Sources	118,422	129,127	95,497	(33,630)
Total State Sources	6,288,845	6,377,158	5,751,935	(625,223)
Federal Sources				
ESSER Funds	1,027,663	302,001	-	(302,001)
Title Grants	445,332	483,227	256,063	(227,164)
Other Federal Sources	5,301	(4,834)	5,300	10,134
Total Federal Sources	1,478,295	780,394	261,363	(519,032)
Other Sources				
Proceeds from Lease	35,268	411,836	-	(411,836)
Act 18 Funding	46,314	71,586	75,165	3,579
Total Other Sources	81,582	483,422	75,165	(408,257)
TOTAL REVENUES	7,880,357	7,671,230	6,109,675	(1,561,556)
EXPENDITURES				
BASIC PROGRAMS				
111 Elementary Instruction				
Outside substitute services	20,483	12,221	5,000	(7,221)
Teachers	1,159,780	1,096,229	1,025,283	(70,946)
Teacher retention	50,228	56,420	136,780	80,361
Field Trips	2,597	10,000	8,500	(1,500)
Virtual learning curriculum	45,614	-	-	-
Curriculum	-	87,700	71,533	(16,167)
Teaching supplies	97,135	261,271	103,653	(157,618)
Technology	92,142	27,125	19,557	(7,568)
Total Elementary Instruction	1,467,979	1,550,966	1,370,306	(180,659)
112 Middle School Instruction				
Teachers	200,453	296,108	195,634	(100,474)
Teacher retention	-	5,000	33,320	28,320
Technology	-	-	-	-
Virtual learning curriculum	4,298	-	-	-
Media center	-	-	-	-

	23/24 Audited	24/25 Jun Budget	25/26 Proposed	\$ Change
Field Trips	2,569	2,500	2,500	-
Curriculum	-	-	25,767	25,767
Teaching supplies	14,095	15,000	10,000	(5,000)
Total Middle School Instruction	221,415	318,607	267,221	(51,386)
118 PreSchool Instruction				
Teachers	218,364	224,436	231,208	6,772
Teacher retention	19,499	22,098	-	(22,098)
Associate teachers	131,852	174,756	234,719	59,963
Substitutes	-	-	-	-
Field trips	993	3,835	3,500	(335)
Home visit mileage	6	2,000	1,750	(250)
Teaching supplies	65,021	75,699	35,500	(40,199)
Technology	1,584	17,105	6,495	(10,610)
New equipment & furniture	427.240	1,600	2,000	400
Total PreSchool Instruction	437,319	521,529	515,172	(6,357)
119 Summer School				<i>(</i> )
Teachers	59,622	22,543	17,000	(5,543)
Teaching supplies	12,373	13,500		(13,500)
Total Summer School	71,995	36,043	17,000	(19,043)
TOTAL BASIC PROGRAMS	2,198,708	2,427,145	2,169,699	(257,446)
ADDED NEEDS				
122 Special Education				
Resource room teachers	142,680	232,874	271,087	38,213
Aides	52,941	75,173	82,407	7,234
Para-Pro Contractor	-	81,261	27,087	(54,174)
Staff Retention Teaching supplies	10,271 1,003	10,169 3,500	16,660 4,000	6,491 500
Total Special Education	206,894	402,977	4,000	(1,736)
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125 Compensatory Education				
Interventionists	79,462	126,791	-	(126,791)
Aides	114,502	162,574	195,235	32,661
IRIP coordinator	-	-	-	-
Staff Retention	1,776	8,053	-	(8,053)
ELL Teacher Tutoring	-	4,889	17,702 43,548	12,813
Tutoring supplies	-	-	5,000	43,548 5,000
Total Compensatory Education	195,740	302,307	261,485	(40,822)
TOTAL ADDED NEEDS	402,634	705,284	662,726	(42,557)
SUPPORTING SERVICES				
21x Pupil Support Services				
Student activities	304	_	825	825
Student supervision aides	128,174	137,890	81,081	(56,809)
School Counselor	69,934	6,826	-	(6,826)
Guidance counselors	-		-	(0,020)
Staff Retention	15,172	25,684	-	(25,684)
Psychology services	-		-	(,)
Speech therapy services	34,620	37,857	35,483	(2,374)
Social work services	43,831	-	-	-
Mental Health Services	-	8,688	7,280	(1,408)
Social workers	65,178	44,854	65,448	20,594
Student success mentor	-	-	-	-

	23/24 Audited	24/25 Jun Budget	25/26 Proposed	\$ Change
Student Services Coordinator	28,971	-	-	-
Restorative justice coordinator	64,360	107,430	66,333	(41,096)
Total Pupil Support Services	453,176	369,229	256,451	(112,778)
22x Instructional Support Services				
Dean of students	92,422	96,480	113,498	17,018
Instructional coaches	172,406	124,724	92,181	(32,543)
Staff Retention	13,912	9,399	-	(9,399)
Early Childhood Director	55,588	65,169	69,116	3,947
Early Childhood Coordinator	12,778	14,607	16,329	1,722
Professional development	160,923	314,858	248,530	(66,328)
Staff engagement	-	1,250	1,250	-
Membership dues	-	125	500	375
Staff technology	22,542	23,724	14,000	(9,724)
Special education supervision	-	-	-	-
Family internet reimbursement	(2,365)	-	-	-
Supplemental Pay	1,643	-	-	-
Office supplies	369	500	500	-
Total Instructional Support Services	530,216	650,836	555,904	(94,932)
23x General Administration & Support				
Legal services	12,252	19,500	19,500	-
Audit services	19,000	19,500	20,500	1,000
Board dues & fees	8,339	3,000	9,500	6,500
Technology	799	-	-	, -
Board staff appreciation	1,806	500	2,500	2,000
Oversight services	129,224	119,187	108,750	(10,437)
Management services	699,066	742,810	651,729	(91,081)
Total General Administration & Support	870,487	904,497	812,479	(92,018)
24x School Administration & Support				
Principals	237,419	196,118	129,573	(66,545)
Front office staff	205,864	219,157	174,741	(44,416)
Staff Retention	22,242	23,053	, -	(23,053)
Software fees	63,792	23,372	19,565	(3,807)
Office supplies	51,932	36,750	32,000	(4,750)
Other dues & fees	4,754	3,000	2,400	(600)
Total School Administration & Support	586,003	501,450	358,279	(143,171)
25x Business Support Services				
Fiscal services	7,000	7,000	7,000	-
Copier lease	55,579	41,768	5,200	(36,568)
Printing supplies	1,843	2,500	2,500	-
State aid note interest	407	-	-	-
Bank fees	636	750	750	-
Total Business Support Services	65,465	52,018	15,450	(36,568)
26x Building Operations & Maintenance				
Utilities	154,589	198,796	179,481	(19,315)
Custodians	147,434	146,169	124,005	(22,164)
Staff Retention	3,602	6,016		(6,016)
Groundskeeping services	23,530	35,166	30,000	(5,166)
Insurance premiums	61,068	72,506	72,505	(0,100)
Building maintenance	177,710	100,263	60,000	(40,263)
Security Services	43,978	21,520	45,000	23,480
Security Equipment	16,166	56,696	40,000	(16,696)
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	23/24 Audited	24/25 Jun Budget	25/26 Proposed	\$ Change
Licensing fees	125	-	125	125
Custodial supplies	41,583	29,444	29,450	6
PPE & sanitation supplies	-	-	500	500
Total Building Operations & Maintenance	669,785	666,577	581,066	(85,511)
271 Pupil Transportation Services				
Bus drivers	264,252	231,658	233,621	1,963
Staff Retention	7,337	7,758	-	(7,758)
Bus repairs	33,751	42,500	22,500	(20,000)
Bus lease	-	750	-	(750)
Fleet insurance premiums	13,026	12,978	12,978	-
Fuel	28,121	29,000	25,000	(4,000)
Lease Equipment	-	376,568	-	(376,568)
Transportation supplies	19,392	6,204	5,000	(1,204)
Total Pupil Transportation Services	365,879	707,416	299,099	(408,317)
28x Central Support Services				
Marketing	29,163	25,702	33,190	7,488
Professional development	65,586	25,000	12,500	(12,500)
Staff fingerprinting fees	137	1,000	1,000	-
Personnel recruitment	9,233	47,500	12,500	(35,000)
Technology maintenance	42,847	42,500	37,500	(5,000)
Total Central Support Services	146,966	141,702	96,690	(45,012)
TOTAL SUPPORT SERVICES	3,687,979	3,993,725	2,975,417	(1,018,307)
COMMUNITY SERVICES & OTHER				
293 Athletics Activities				
Coaching supplements	20,304	21,713	10,871	(10,842)
Supplies Total Athletics Activities	32,581 52,885	<u> </u>	10,000 20,871	(5,000) (15,842)
3xx Community Services				
Parent liaison	42,348	70,400	72,005	1,605
Staff Retention	42,040	2,264	72,005	(2,264)
Student uniforms	16,562	2,204	3,000	3,000
Parental involvement	4,247	9,500	2,250	(7,250)
Homeless supplies		13,394	2,200	
Total Community Services	7,397 70,554	95,558	77,255	(13,394) (18,303)
45x Facilities Improvements				
Building Improvements	127,488	89,345	2,500	(86,845)
Land Acquisition	69,413	-	-	-
Total Facilities Improvements	196,901	89,345	2,500	(86,845)
511 GASBE 87 Lease				
Lease Equipment	110,149	143,708	143,708	
Total GASBE 87 Lease	110,149	143,708	143,708	-
6xx Fund Modifications & Transfers Out				
Transfers to school lunch fund	44,941	109,908	85,190	(24,718)
Transfers to debt service	436,214	436,214	436,214	-
Total Fund Modifications & Transfers Out	481,154	546,122	521,404	(24,718)
TOTAL COMMUNITY SERVICES & OTHER	911,643	911,446	765,738	(145,708)
OTAL EXPENDITURES	7,200,963	8,037,599	6,573,581	(1,464,018)

	23/24 Audited	24/25 Jun Budget	25/26 Proposed	\$ Change
Beginning Fund Balance	1,272,729	1,952,123	1,585,755	
Ending Fund Balance	1,952,123	1,585,755	1,121,849	
	27%	20%	17%	

# Benton Harbor Charter School Academy

# Staffing Summary

Depart Code(1)	Position(1)	Fund(1)	Staff	Total Budget
PreSchool			11.75	592,045
118	Aide	GSRP	3.00	148,974
118	Aide	SB	0.75	35,901
118	Teacher	GSRP	4.00	196,164
118	Teacher	SB	1.00	48,762
118	Aide/Float	GSRP	1.25	67,297
118	Aide/Float	SB	0.50	6,002
226	Director	GSRP	0.80	52,113
226	Director	SB	0.20	20,502
226	ECS Coordinator	GSRP	0.25	16,329
K-8			18.00	1,167,667
111	Teacher	GF	13.00	838,786
111	Specials Teacher	GF	2.00	135,247
112	Teacher	GF	3.00	193,634
Student Support			7.70	540,187
125	Aide	31a	1.50	93,353
125	Aide	Title I	1.50	99,781
125	EL Teacher	GF	0.20	18,134
216	Restorative Justice Coordinator	31a	1.00	65,333
219	Student Supervision Aide	31a	1.50	78,081
226	Director of Acedemics	GF	1.00	113,498
331	Parent Liaison/Truancy Intermediary	31a	1.00	72,005
Instructional Supp	ort		1.00	92,181
221	Curriculum Coach	Title I	1.00	92,181
Special Education			7.00	458,181
122	Special Ed	Sped	4.25	305,014
122	Sped IA	Sped	0.75	52,236
215	Speech Language Pathologist	Sped	1.00	35,483
216	Social Worker	31aa	1.00	65,448
School Administra	tion		3.40	306,414
241	Principal	GF	1.00	128,423
241	Office Professional	GF	1.40	99,600
241	Director of Operations	GF	1.00	78,390
Food Service			2.10	132,576
297	School Nutrition Aide	FSF	2.10	132,576
Facilities			2.00	116,471
261	Custodian	GF	2.00	116,471
Transportation			3.75	238,121
271	Bus Driver	GF	3.75	238,121
Grand Total			56.70	3,643,842

# SPECIAL REVENUE FUND 2025/2026 ORIGINAL BUDGET

### **General Appropriations Resolution**

# RESOLUTION FOR ADOPTION BY BENTON HARBOR CHARTER SCHOOL ACADEMY BOARD OF DIRECTORS

RESOLVED, that this resolution shall be the general appropriations of Benton Harbor Charter School Academy for the fiscal year 2025/2026; A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Benton Harbor Charter School Academy.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the Food Service Fund of Benton Harbor Charter School Academy for fiscal year 2025/2026 is as follows:

REVENUES	
Local	9,333
State	2,805
Federal	427,813
Incoming transfers and other transactions	85,190
TOTAL REVENUES	525,141
Fund balance, July 1	(0)
Less: Appropriated fund balance	_
TOTAL AVAILABLE TO APPROPRIATE	525,141

BE IT FURTHER RESOLVED, that \$ 525,141 of the total available to appropriate in the Food Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES	
Food services expenditures	525,141
TOTAL EXPENDITURES	525,141

BE IT FURTHER RESOLVED, that no Board of Directors member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Directors and in keeping with budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Chief Administrative Officer is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Directors and in keeping with the budgetary policy statement hitherto adopted by the Board.

# SPECIAL REVENUE FUND 2025/2026 ORIGINAL BUDGET

Note: The chief administrative officer is responsible for the control of expenditures under the budget. The appointed official shall be designated by the Board to act as the Chief Administrative Officer to administer the appropriation.

This appropriation is to take effect on July 1, 2025.

Secretary's Certification:

I certify that the foregoing resolution was duly adopted by the Benton Harbor Charter School Academy Board of Directors at a properly noticed open meeting held on the 17<sup>th</sup> day of <u>June</u>, <u>2025</u>, at which a quorum was present.

By: Betty Master Board Secretary

# Benton Harbor Charter School Academy School Lunch Fund Budget 2024/2025

	23/24 AUDIT	24/25 Proposed Budget	25/26 PROPOSED Budget	\$ Change
REVENUES		v		
Local Sources				
Foods Sales - Other Programs	7,013	2,000	9,333	7,333
Miscellaneous Other	-	-	-	-
Total Local Sources	7,013	2,000	9,333	7,333
State Sources				
State Lunch Receipts	(844)	3,894	2,805	(1,089)
School Breakfast		-	<u> </u>	-
Total State Sources	(844)	3,894	2,805	(1,089)
Federal Sources				
NSLP Afterschool Snacks	4,379	2,413	2,413	-
National School Lunch Program	301,674	272,250	245,025	(27,225)
School Breakfast Program	176,112	158,750	142,875	(15,875)
Commodities	21,541	27,500	25,000	(2,500)
FFV Grant	-	10,000	-	(10,000)
SSO Breakfast	-	-	-	-
SSO Lunch	-	-	-	-
CACFP	14,520	12,500	12,500	
SNP Meals Emergency Operations	-	-	-	-
Supply Chain Assistance Funds	16,018	-	-	-
SFSP Covid-19	342	-	<u> </u>	-
Total Federal Sources	534,585	483,413	427,813	(55,600)
Incoming Transfers and Other Transactions				
Transfer from General Fund	44,941	109,908	85,190	(24,718)
Total Incoming Transfers and Other Transactions	44,941	109,908	85,190	(24,718)
TOTAL REVENUES	585,694	599,215	525,141	(81,407)
EXPENDITURES				
Food Services				
Food service staff	119,256	121,037	130,076	9,039
Summer school food service staff	-	7,209	2,500	(4,709)
Commodities expenditures	21,541	27,500	25,000	(2,500)
SFSP vended meals	342		-	-
Free & reduced breakfast	129,677	128,750	105,089	(23,661)
Free & reduced lunch	284,567	301,050	245,726	(55,324)
Preschool Food	9,218	10,000	10,000	-
SCA Expenditures	16,018	-	-	
Equipment maintenance	374	250	1,000	750
Equipment purchases	-	250	1,000	750
Food and other miscellaneous items	4,702	4,750	4,750	-
Total Food Services	585,694	600,796	525,141	(75,654)
TOTAL EXPENDITURES	585,694	600,796	525,141	(75,654)
Change in Fund Equity	0	(1,581)	(0)	(5,753)
Beginning Fund Equity	1,580	1,580	(0)	
Ending Fund Equity	1,580	(0)	(1)	