

Battle Creek Montessori Academy
399 N. 20th Street, Springfield, MI 49037
Board of Directors

**Special and Annual Organizational Meeting
6:00 p.m., August 22, 2024**

VISION

Battle Creek Montessori Academy will be the choice K-8 school in Calhoun County.

MISSION

Our mission is to educate students through Montessori methods and character development leading to intellectual curiosity and academic excellence, developing children who are self-reliant, peaceful, embrace diversity and contribute meaningfully to their community.

APPROVED MEETING MINUTES

1. Call to Order

Elizabeth Turner called the meeting to order at 6:01 p.m.

2. Roll Call:

Board Members	Present	Absent
Elizabeth Turner - President	X	
Keona Ackley - Vice President	X	
Derrick Freeman - Secretary	X @ 6:02	
Lisa Hahn - Treasurer	X	
VACANT - Director		

Others Present: Susan Wakefield / Ferris State Representative; Kerri Barrett, Kristen Crawford / Superintendent; Ryan Culey/Head of School

3. Public Comments (Limited to Agenda Items Only)

None

4. Approval of Agenda

Moved by Member Keona Ackley, supported by Member Lisa Hahn, to approve the agenda as amended, to include resolution “7.S. adoption of resolution designating the number of Board of Director positions”.

Motion Approved – 3 Ayes, 0 Nays

5. Correspondence

None

6. Approval of Regular and Budget Hearing Meeting Minutes – June 21, 2024 (attached – action item)

Moved by Member Lisa Hahn, supported by Member Keona Ackley, to approve the Regular and Budget Hearing Board Meeting minutes of June 21, 2024.

Motion Approved – 4 Ayes, 0 Nays

7. Organizational Meeting

A. Election of Temporary Chairperson

Moved by Member Derrick Freeman and supported by Member Keona Ackley to adopt the resolution for election of Member Lisa Hahn as temporary chair.

Motion Approved – 4 Ayes, 0 Nays

B. Election of Officers - President; Vice President; Treasurer; Secretary

Office	Board Member Name
President	Elizabeth Turner
Vice President	Keona Ackley
Secretary	Derrick Freeman
Treasurer	Lisa Hahn

Moved by Member Elizabeth Turner and supported by Member Derrick Freeman to adopt the resolution for election of Officers
Motion Approved – 4 Ayes, 0 Nays

- C. Board Compliance with Laws, Rules and Regulations
- D. Annual Calendar of Regular Board Meetings
- E. Board Corresponding Agent
- F. Designated Signatory
- G. Budget Development Schedule
- H. Academy Board Legal Counsel
- I. Designation of Independent Audit Firm
- J. 2024-2025 School Year Calendar
- K. Chief Administrative Officer
- L. Reimbursement of Recurring Costs
- M. Automatic Clearing House/Electronic Transfer Officer
- N. Contracts with Service Providers
- O. Principal Print Media Source
- P. Regulatory Contact Persons
- Q. Board Committees
- R. School Safety Commission Liaison
- S. Number of Board of Director Positions

Moved by Member Derrick Freeman and supported by Member Lisa Hahn to adopt resolutions 7. B. - 7.S.
Motion Approved – 4 Ayes, 0 Nays

8. Treasurer's Report

9. Business Items

A. Monthly Financial Reports – June 2024 (attached - action item)

It was moved by Member Lisa Hahn and supported by Member Keona Ackley to approve the monthly report for June 2024 pending audit.

Motion Approved – 4 Ayes, 0 Nays

B. Family Student Handbook (Discussion)

Kerri Barrett presented.

C. MiCIP Plan Goals Review (Discussion)

Kerri Barrett presented.

10. Business Manager Reports

A. School Leader's Report

- Return to School/School Readiness Plan Update 2024-25

Ryan Culey presented.

B. Superintendent Report

- Strategic Plan Update

Kerri Barrett presented.

11. Ferris State University Comments

Sue Wakefield presented.

12. Extended Public Comment

None

13. Closed Session (If requested)

None

14. Reconfirmation of Next Regular Board Meeting Date – 6 p.m., September 16, 2024

Confirmed

15. Adjournment

It was moved by Member Keona Ackley to adjourn the meeting at 7:21 p.m. Member Lisa Hahn supported.
Motion Approved – 4 Ayes, 0 Nays

Proposed Minutes

Submitted by:

Kerri Barrett

Kerri Barrett

Recorder

August 22, 2024

Approved by:

Derrick Freeman

Derrick Freeman

Board Secretary

August 22, 2024

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portions of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed 30 minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered by email to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the School Leader's office at least three days prior to the meeting by calling the Headmaster at 269-339-3308.

Proposed and approved minutes of this meeting will be available for public inspection on the school's website, or at the Battle Creek Montessori Academy School Office located at 399 N. 20th Street, Springfield, MI 49037 eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267