

Battle Creek Montessori Academy  
399 N. 20<sup>th</sup> Street, Springfield, MI 49037  
Board of Directors

**Regular Meeting**  
**6:00 p.m., October 21, 2024**

VISION

Battle Creek Montessori Academy will be the choice K-8 school in Calhoun County.

MISSION

Our mission is to educate students through Montessori methods and character development leading to intellectual curiosity and academic excellence, developing children who are self-reliant, peaceful, embrace diversity and contribute meaningfully to their community.

APPROVED MINUTES

1. Call to Order

Elizabeth Turner called the meeting to order at 6:05 p.m.

2. Roll Call:

Board Members	Present	Absent
Elizabeth Turner - President	X	
Keona Ackley - Vice President	X	
Derrick Freeman - Secretary	X	
Lisa Hahn - Treasurer	X	
VACANT - Director		

Others Present: Susan Wakefield / Ferris State Representative; Kristen Crawford / Superintendent; Ryan Culey/Head of School; Jasmine Morgan; Fisher Spiegel Kunkle and Gerber Audit Firm

3. Public Comments (Limited to Agenda Items Only)

Public comment was made.

4. Approval of Agenda

Moved by Member Derrick Freeman, supported by Member Keona Ackley, to approve the agenda as amended to include the addition of the audit presentation (action item), item #5 on the agenda and item "9.e. general counsel (discussion).

Motion Approved – 4 Ayes, 0 Nays

5. Audit Presentation (Action)

Fisher Spiegel Kunkle and Gerber presented.

Moved by Member Keona Ackley, supported by Member Derrick Freeman, to accept the Audit Report.

Motion Approved – 4 Ayes, 0 Nays

6. Correspondence

- FSU – Board Communication

Sue Wakefield presented.

7. Approval of Regular and Organizational Meeting Minutes – September 16, 2024 (attached – action item)

Moved by Member Lisa Hahn, supported by Member Keona Ackley, to approve the Regular Board Meeting minutes of September 16, 2024.

Motion Approved – 4 Ayes, 0 Nays

8. Treasurer's Report

Lisa Hahn presented.

9. Business Items

A. Monthly Financial Reports – September 2024 (attached - action item)

It was moved by Member Lisa Hahn and supported by Member Keona Ackley to approve the monthly report for September 2024, pending audit.

Motion Approved – 4 Ayes, 0 Nays

B. Title IX Update (Action)

Moved by Member Lisa Hahn, supported by Member Keona Ackley, to approve the Title IX Update.

Motion Approved – 4 Ayes, 0 Nays

C. Transportation/Bussing (Discussion)

Kristen Crawford presented.

D. New Roof RFP (Discussion)

Kristen Crawford presented.

E. School Leader's Report

Ryan Culey presented.

F. Superintendent's Report

Kristen Crawford presented.

G. Ferris State University Comments

Sue Wakefield reported.

H. General Counsel (Discussion)

Discussed.

10. Business Manager Reports
  - A. School Leader's Report
  - B. Superintendent's Report
  - C. Ferris State University Comments

Discussed under items 9.E, F, G.

11. Extended Public Comment

Public comments were made.

12. Closed Session (If requested)

None

13. Reconfirmation of Next Regular Board Meeting Date – 6 p.m., November 18, 2024

Confirmed

14. Adjournment

It was moved by Member Keona Ackley to adjourn the meeting at 7:57 p.m.  
Member Lisa Hahn supported.  
Motion Approved – 4 Ayes, 0 Nays

Proposed Minutes

Submitted by:

*Kristen Crawford*

Kristen Crawford

Recorder

October 21, 2024

Approved by:

*Derrick Freeman*

Derrick Freeman

Board Secretary

October 21, 2024

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portions of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed 30 minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered by email to the Board President at least

five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the School Leader's office at least three days prior to the meeting by calling the Headmaster at 269-339-3308.

Proposed and approved minutes of this meeting will be available for public inspection on the school's website, or at the Battle Creek Montessori Academy School Office located at 399 N. 20th Street, Springfield, MI 49037 eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267