

Battle Creek Montessori Academy
399 N. 20th Street, Springfield, MI 49037
Board of Directors

Regular Meeting

6:00 p.m., November 18, 2024

VISION

Battle Creek Montessori Academy will be the choice K-8 school in Calhoun County.

MISSION

Our mission is to educate students through Montessori methods and character development leading to intellectual curiosity and academic excellence, developing children who are self-reliant, peaceful, embrace diversity and contribute meaningfully to their community.

APPROVED MINUTES

1. Call to Order

Elizabeth Turner called the meeting to order at 6:02 p.m.

2. Roll Call:

Board Members	Present	Absent
Elizabeth Turner - President	X	
Keona Ackley - Vice President	X	
Derrick Freeman - Secretary	X	
Lisa Hahn - Treasurer	X	
VACANT - Director		

Others Present: Susan Wakefield / Ferris State Representative; Kristen Crawford / Superintendent; Ryan Culey/Head of School

3. Public Comments (Limited to Agenda Items Only)

None

4. Approval of Agenda

Moved by Member Keona Ackley, supported by Member Derrick Freeman, to approve the agenda as amended, adding item "11. Board Comment".

Motion Approved – 4 Ayes, 0 Nays

5. Correspondence

- FSU – November Board Communication

Sue Wakefield presented.

6. Approval of Regular Meeting Minutes – October 21, 2024 (attached – action item)

Moved by Member Keona Ackley, supported by Member Derrick Freeman, to approve the Regular Board Meeting minutes of October 21, 2024.

Motion Approved – 4 Ayes, 0 Nays

7. Treasurer's Report

Discussed.

8. Business Items

A. Monthly Financial Report – October 2024 (attached - action item)

It was moved by Member Keona Ackley and supported by Member Derrick Freeman to approve the monthly report for October 2024, pending audit.

Motion Approved – 4 Ayes, 0 Nays

B. Board Member Vacancy (discussion)

Discussed.

C. Nutrition - Full-service Kitchen (discussion)

Discussed.

D. Board Legal Counsel (discussion)

Discussed.

E. MARCUM/Audit Firm (discussion)

Discussed.

F. Contract Amendment (discussion)

Discussed.

G. M-STEP Data/NWEA Data/MTSS Data (discussion)

Ryan Culey presented.

9. Business Manager Reports

A. School Leader's Report

Ryan Culey presented.

B. Superintendent's Report

Kristen Crawford presented.

C. Ferris State University Comments

- Contract Performance Report

Sue Wakefield presented.

10. Extended Public Comment

None.

11. Board Comment(s)

None.

12. Closed Session (If requested)

None.

13. Reconfirmation of Next Regular Board Meeting Date – 6 p.m., December 16, 2024

Confirmed.

14. Adjournment

It was moved by Member Derrick Freeman to adjourn the meeting at 7:30 p.m.
Member Elizabeth Turner supported.
Motion Approved – 4 Ayes, 0 Nays

Proposed Minutes

Submitted by:

Kristen Crawford

Kristen Crawford

Recorder

November 18, 2024

Approved by:

Derrick Freeman

Derrick Freeman

Board Secretary

November 18, 2024

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portions of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed 30 minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered by email to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the School Leader's office at least three days prior to the meeting by calling the Headmaster at 269-339-3308.

Proposed and approved minutes of this meeting will be available for public inspection on the school's website, or at the Battle Creek Montessori Academy School Office located at 399 N. 20th Street, Springfield, MI 49037 eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267