

Battle Creek Montessori Academy
399 N. 20th Street, Springfield, MI 49037
Board of Directors

Regular Meeting
6:00 p.m., March 17, 2025

VISION

Battle Creek Montessori Academy will be the choice K-8 school in Calhoun County.

MISSION

Our mission is to educate students through Montessori methods and character development leading to intellectual curiosity and academic excellence, developing children who are self-reliant, peaceful, embrace diversity and contribute meaningfully to their community.

APPROVED MEETING MINUTES

1. Call to Order

Elizabeth Turner called the meeting to order at 6:01 p.m.

2. Roll Call:

Board Members	Present	Absent
Elizabeth Turner - President	X	
Keona Ackley - Vice President	X @ 6:12 p.m.	
Derrick Freeman - Secretary	X	
Lisa Hahn - Treasurer	X	
VACANT - Director		

Others Present:

Sue Wakefield / Ferris State Representative;
Kristen Crawford / Superintendent; Ryan Culey/Head of School

3. Swearing-in - Lisa Hahn Oath of Office

Elizabeth Turner administered the Oath of Office.

4. Public Comments (Limited to Agenda Items Only)

None

5. Correspondence

A. FSU – March Board Communication

Sue Wakefield presented.

B. Reappointment Acknowledgement Letter

Kristen Crawford presented.

6. Approval of Regular Meeting Minutes – February 17, 2025 (attached – action item)

Moved by Member Lisa Hahn, supported by Member Derrick Freeman, to approve the Regular Board Meeting minutes of February 17, 2025.

Motion Approved – 3 Ayes, 0 Nays

7. Treasurer’s Report

Lisa Hahn presented.

8. Business Items

A. Monthly Financial Reports – February 2025 (attached - action item)

It was moved by Member Lisa Hahn and supported by Member Derrick Freeman to approve the monthly report for February 2025, pending audit.

Motion Approved – 3 Ayes, 0 Nays

B. 2025-2026 School Calendar (Action)

It was moved by Member Keona Ackley supported by Member Lisa Hahn to approve the 2025-2026 School Calendar.

Motion Approved – 4 Ayes, 0 Nays

C. Annual ESP Evaluation (Discussion)

Kristen Crawford presented.

D. Strategic Plan (Discussion)

Kristen Crawford presented.

E. MTSS Presentation (Discussion)

Ryan Culey presented.

F. Board Member Appointment (Discussion and Approval)

Discussed.

It was moved by Member Keona Ackley and supported by Member Derrick Freeman to recommend Jan Vogel to the Ferris State University Board of Trustees for appointment to the Battle Creek Montessori Academy Board of Directors.

Motion Approved – 4 Ayes, 0 Nays

G. U.S. Immigration and Customs Enforcement (ICE) (Discussion and Approval)

Kristen Crawford presented.

It was moved by Member Derrick Freeman and supported by Member Keona Ackley to approve the U.S. Immigration and Customs Enforcement (ICE).

Motion Approved – 4 Ayes, 0 Nays

H. Revised Student Records Policy BP 8330 (Discussion and Approval)

It was moved by Member Derrick Freeman and supported by Member Keona Ackley to approve the Revised Student Records Policy BP 8330.

Motion Approved – 4 Ayes, 0 Nays

I. Roof Bids (Discussion and Approval)

It was moved by Member Lisa Hahn and supported by Member Keona Ackley to approve the Bid for the Roof.

Motion Approved – 4 Ayes, 0 Nays

J. Snow Removal (Discussion)

Ryan Culey presented.

9. Business Manager Reports
A. School Leader's Report

Ryan Culey reported.

B. Superintendent Report
● Sales Force

Kristen Crawford presented.

C. Ferris State University Comments

Sue Wakefield presented.

10. Extended Public Comment

None

11. Closed Session (If requested)

None

12. Reconfirmation of Next Regular Board Meeting Date – 6 p.m., April 21, 2025

Confirmed

13. Adjournment

It was moved by Member Keona Ackley to adjourn the meeting at 8:08 p.m. Member Derrick Freeman supported.

Motion Approved – 4 Ayes, 0 Nays

Proposed Minutes

Submitted by:

Kristen Crawford

Kristen Crawford

Recorder

March 17, 2025

Approved by:

Derrick Freeman

Derrick Freeman

Board Secretary

March 17, 2025

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portions of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed 30 minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered by email to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the School Leader's office at least three days prior to the meeting by calling School Leader Ryan Culey at 269-339-3308.

Proposed and approved minutes of this meeting will be available for public inspection on the school's website, or at the Battle Creek Montessori Academy School Office located at 399 N. 20th Street, Springfield, MI 49037 eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267