

Battle Creek Montessori Academy Board of Directors - Regular Meeting

MISSION STATEMENT: *Our mission is to educate students through Montessori methods and character development leading to intellectual curiosity and academic excellence, developing children who are self-reliant, peaceful, embrace diversity and contribute meaningfully to their community.*

APPROVED MEETING MINUTES

Date: April 21, 2025

Time: 6:00 pm

Location: Battle Creek Montessori Academy, 399 N. 20th Street, Springfield, MI 49037

1. Call to order

Elizabeth Turner called the meeting to order at 6:00 p.m.

2. Roll Call

Board Members	Present	Absent
Elizabeth Turner - President	X	
Keona Ackley - Vice President	X	
Derrick Freeman - Secretary	X	
Lisa Hahn - Treasurer	X	
VACANT - Director		

Others Present:

Kristen Crawford - Choice Schools Associates

Ryan Culey - Head of School

Sue Wakefield - FSU

A. Public Comment on Agenda Items Only

This public comment section is reserved for items on the meeting agenda. Board members should not respond to audience member comments or questions. Comments should be limited to three minutes.

None

B. Consent Agenda:

Item	Purpose	Who	Materials
1. Approval of Agenda for April 21, 2025	Vote	Board	4/21/25 Proposed Agenda
2. Approval of Minutes for March 17, 2025	Vote	Board	3/17/25 Proposed Minutes

Motion to approve items listed on the consent agenda as submitted.

Motion	Derrick Freeman
Support	Keona Ackley

Vote	Ayes	Nays	Abstentions
	4	0	0

C. Marketing Communications Presentation - Bayleigh Ivan

Bayleigh Ivan presented.

D. Business **Action Items:**

Item	Purpose	Who	Materials
1. Monthly Financial Report	Vote	L. Hahn	March 2025 Report
2. Vended Meals RFQ	Vote	K. Crawford/Board	RFQ, BP 6325, PAL Report, Sample Menus

D.1 Motion to accept Monthly Financial Report as presented, pending audit.

Motion	Lisa Hahn
Support	Keona Ackley

Vote	Ayes	Nays	Abstentions
	4	0	0

D.2. Motion to approve the Vended Meals RFQ, as submitted.

Motion	Lisa Hahn
Support	Keona Ackley

Vote	Ayes	Nays	Abstentions
	4	0	0

E. Correspondence

- FSU - April Board Communication

Sue Wakefield presented.

F. Business Discussion Items:

Item	Purpose	Who	Materials
3. Annual ESP Evaluation	Discussion	Board/K. Crawford	Scan QR Code
4. Board Member Vacancy	Discussion	Kristen Crawford/Board	
5. Strategic Plan	Discussion	Kristen Crawford/Board	

F.3. – F.5. discussed.

G. Business Manager Reports:

- School Leader Report

Ryan Culey presented.

- Superintendent Report

Kristen Crawford presented.

H. Ferris State University Comments:

Sue Wakefield reported.

I. Extended Public Comment

None

J. Closed Session *(If requested)*

None

K. Confirmation of the Next Board Meeting Date: Regular Board Meeting May 19, 2025, 6:00 pm.

Confirmed

L. Adjournment

The board adjourned at 7:25 p.m.

Motion	Derrick Freeman
Support	Keona Ackley

Proposed Minutes

Submitted by:

Kristen Crawford

Kristen Crawford

Recorder

April 21, 2025

Approved by:

Derrick Freeman

Derrick Freeman

Board Secretary

April 21, 2025

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portions of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed 30 minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered by email to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special accommodation should contact the School Leader's office at least three days prior to the meeting by calling 269-339-3308.

Proposed and approved minutes of this meeting will be available for public inspection on the school website, or at the Battle Creek Montessori Academy School Office located at 399 N. 20th Street, Springfield, MI 49037 eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267]