

Special Board Meeting

6:00 p.m., May 27, 2025

**APPROVED MEETING MINUTES**

VISION

Battle Creek Montessori Academy will be the choice K-8 school in Calhoun County.

MISSION

Our mission is to educate students through Montessori methods and character development leading to intellectual curiosity and academic excellence, developing children who are self-reliant, peaceful, embrace diversity and contribute meaningfully to their community.

1. Call to Order

Elizabeth Turner called the meeting to order at 6:20 p.m.

2. Oaths of Office - Keona Ackley and Janice Vogel

Tabled until June.

3. Roll Call:

| BOARD MEMBER                  | PRESENT      | ABSENT |
|-------------------------------|--------------|--------|
| Elizabeth Turner - President  | X            |        |
| Keona Ackley - Vice President | X @6:55 p.m. |        |
| Derrick Freeman - Secretary   | X            |        |
| Lisa Hahn - Treasurer         | X            |        |

Others Present: Susan Wakefield / Ferris State Representative; Kristen Crawford / Superintendent; Ryan Culey Head of School; Brian Beaudrie/ Choice Schools

4. Approval of Agenda (as amended)

Moved by Member Lisa Hahn, supported by Member Derrick Freeman, to approve the agenda as submitted amended to include the addition of the Oaths of Office and the removal of item "10.I. Software Update".

Motion Approved – 3 Ayes, 0 Nays

5. ~~Special Education Presentation – Nicole Tuinstra~~

6. Professional Development Presentation - ~~Derrick Freeman and~~ Liz Turner

7. Correspondence

- FSU – May Board Communication

Sue Wakefield presented.

8. Approval of Regular Meeting Minutes – April 21, 2025 (attached – action item)

Moved by Member Derrick Freeman, supported by Member Lisa Hahn, to approve the Regular Board Meeting minutes of April 21, 2025.

Motion Approved – 3 Ayes, 0 Nays

9. Treasurer's Report

Brian Beaudrie presented.

10. Business Action Items

| <i>Item</i>                         | <i>Purpose</i>  | <i>Who</i>        | <i>Materials</i> |
|-------------------------------------|-----------------|-------------------|------------------|
| A. Monthly Financial Report         | Vote            | Brian Beaudrie    |                  |
| B. Audit Engagement Letter          | Vote            | Brian Beaudrie    |                  |
| C. 25-26 Draft Budget               | Discussion      | Brian Beaudrie    |                  |
| D. School Transportation            | Discussion/Vote | K. Crawford/Board |                  |
| E. 2025-2026 Board Meeting Calendar | Discussion/Vote | Board/K.Crawford  |                  |

10.A. Monthly Financial Report (**Motion**)

It was moved by Member Lisa Hahn and supported by Member Derrick Freeman to approve the monthly report for April 2024, pending audit.  
 Motion Approved – 3 Ayes, 0 Nays

10.B. Audit Engagement Letter (**Motion**)

It was moved by Member Lisa Hahn and supported by Member Derrick Freeman to approve the Audit Letter of Engagement.  
 Motion Approved – 3 Ayes, 0 Nays

10. D. School Transportation (**Motion**)

It was moved by Member Lisa Hahn and supported by Member Derrick Freeman to approve the non-renewal of School Transportation.  
 Motion Approved – 3 Ayes, 0 Nays

10. E. 2025-2026 Board Meeting Calendar (**Motion**)

It was moved by Member Derrick Freeman and supported by Member Lisa Hahn to approve the 2025-2026 Board Meeting Calendar.

Motion Approved – 3 Ayes, 0 Nays

10. Business **Discussion** Items:

| <i>Item</i>                        | <i>Purpose</i>             | <i>Who</i>       | <i>Materials</i>                  |
|------------------------------------|----------------------------|------------------|-----------------------------------|
| F. Annual ESP Evaluation           | Discussion                 | Board/K.Crawford | IF not completed,<br>Scan QR Code |
| G. GSRP Update                     | Discussion                 | K. Crawford      |                                   |
| H. Strategic Plan                  | Discussion                 | K.Crawford/Board |                                   |
| <del>I. Software Update</del>      |                            |                  |                                   |
| J. Spring 2025 Board Policy Update | Discussion/(Vote optional) | Board/K.Crawford | Spring policies                   |

10.J. Spring 2025 Board Policy Update Motion

It was moved by Member Lisa Hahn and supported by Member Keona Ackley to approve the Spring 2025 Board Policy Update, as submitted.

Motion Approved – 4 Ayes, 0 Nays

11. Business Manager Reports

A. School Leader's Report

Ryan Culey presented.

B. Superintendent's Report

Kristen Crawford presented.

12. Ferris State University Comments  
Sue Wakefield presented.

13. Public Comment  
None

14. Open Forum  
A. Board Member Comment(s)  
None

15. Closed Session (If requested)  
None

16. Reconfirmation of Next Regular and Budget Hearing Board Meeting Date – 2 p.m.,  
June 13, 2025

17. Adjournment  
It was moved by Member Keona Ackley to adjourn the meeting at 7:15 p.m. Member  
Lisa Hahn supported.  
Motion Approved – 4 Ayes, 0 Nays

Proposed Minutes

Submitted by:

*Kristen Crawford*

Kristen Crawford

Recorder

May 27, 2025

Approved by:

*Derrick Freeman*

Derrick Freeman

Board Secretary

May 27, 2025

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portion of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed 30 minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered by email to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the Head of School's office at least three days prior to the meeting by calling 269-339-3308.

Proposed and approved minutes of this meeting will be available for public inspection on the school's website, or at the Battle Creek Montessori Academy School Office located at 399 N. 20th Street, Springfield, MI 49037 eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267

