

Regular and Organizational Meeting

MISSION STATEMENT: Our mission is to educate students through Montessori methods and character development leading to intellectual curiosity and academic excellence, developing children who are self-reliant, peaceful, embrace diversity and contribute meaningfully to their community.

Date: September 15, 2025

Time: 6:00 pm

Location: Battle Creek Montessori Academy, 399 N. 20th Street, Springfield, MI 49037

APPROVED MEETING MINUTES

1. Call to Order

Elizabeth Turner, called the meeting to order at 6:00 p.m.

2. Oath of Office – Janice Vogel

Elizabeth Turner administered the Oath of Office.

3. Roll Call:

Board Members	Present	Absent
Elizabeth Turner - President	X	
Keona Ackley - Vice President	X	
Derrick Freeman – Secretary	X	
Lisa Hahn – Treasurer	X	
Janice Vogel – Director	X	

Others Present: Susan Wakefield / Ferris State Representative; Kristen Crawford/ Superintendent; Ryan Culey/Head of School; Brian Beaudrie/ Choice Schools; Matt Bazen/Choice Schools; Autumn Hernandez/Choice Schools; Ryan Freemire/Maner Costerisan

4. Approval of Agenda

Moved by Member Derrick Freeman, supported by Member Keona Ackley, to approve the agenda as amended to include the audit report.

Motion Approved – 5 Ayes, 0 Nays

5. Audit Report Presentation (Discussion)

Ryan Freemire presented.

6. HR Presentation – Autumn Hernandez

Matt Bazen presented.

7. Correspondence

A. FSU – Board Communication

B. FSU – Mid-Contract Review

Sue Wakefield presented.

8. Approval of Regular, Budget Hearing, and Strategic Planning Meeting Minutes – June 13, 2025 (attached – action item)

Moved by Member Lisa Hahn, supported by Member Derrick Freeman, to approve the Regular, Budget Hearing, and Strategic Planning Board Meeting minutes of June 13, 2025.

Motion Approved – 5 Ayes, 0 Nays

9. Annual Organizational Meeting

A. Election of Temporary Chairperson

Moved by Member Keona Ackley and supported by Member Derrick Freeman, to elect Member Lisa Hahn as temporary chair.

Motion Approved – 5 Ayes, 0 Nays

B. Election of Officers - President; Vice President; Treasurer; Secretary

Election of Officers

Name	Office
Elizabeth Turner	President
Keona Ackley	Vice President
Derrick Freeman	Secretary
Lisa Hahn	Treasurer

Moved by Member Elizabeth Turner and supported by Member Jan Vogel, to approve the election of officers.

Motion Approved – 5 Ayes, 0 Nays

Moved by Member Keona Ackley and supported by Member Derrick Freeman, to remove the temporary chair.

Motion Approved – 5 Ayes, 0 Nays

- C. Board Compliance with Laws, Rules and Regulations
- D. Annual Calendar of Regular Board Meetings
- E. Board Corresponding Agent
- F. Designated Signatory
- G. Budget Development Schedule
- H. Academy Board Legal Counsel
- I. Designation of Independent Audit Firm
- J. 2025-2026 School Year Calendar
- K. Chief Administrative Officer
- L. Reimbursement of Recurring Costs
- M. Automatic Clearing House/Electronic Transfer Officer
- N. Contracts with Service Providers
- O. Principal Print Media Source
- P. Regulatory Contact Persons/Annual Board Resolution Appointments
- Q. Board Committees
- R. School Safety Commission Liaison
- S. Adoption of the Number of Board of Director Positions

Motion made by Lisa Hahn, supported by Keona Ackley, to approve the adoption of Resolutions 9C – 9S, as presented.
Motion Approved – 5 Ayes, 0 Nays

10. Treasurer’s Report

11. Business Action Items:

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
A. Monthly Financial Report	Discussion/Vote	Brian Beaudrie	June, July, August 2025 Report
B. Strategic Plan	Discussion/Vote	Kristen Crawford/ Board	

C. Revised BP 8142 & 9130	Discussion/Vote	Kristen Crawford/ Board	
D. Building Renovation Plan	Discussion/Vote	Kristen Crawford/ Ryan Culey	
E. Audit Report	Discussion/Vote	Brian Beaudrie/Auditors	

11.A. **Motion** to approve June, July, August 2025 Monthly Financial Reports, pending audit.

Motion	Lisa Hahn
Support	Keona Ackley

Vote	Ayes	Nays	Abstentions
	5	0	0

11.B. **Motion** to approve the Strategic Plan.

No action taken. Moved to next meeting.

11.C. **Motion** to approve the Revised Board Policies 8142 and 9130.

Motion	Keona Ackley
Support	Lisa Hahn

Vote	Ayes	Nays	Abstentions
	5	0	0

11.D. **Motion** to approve the Building Renovation Plan.

Motion	Lisa Hahn
Support	Keona Ackley

Vote	Ayes	Nays	Abstentions
	5	0	0

11.E. **Motion** to approve the Audit Report.

Motion	Derrick Freeman
Support	Keona Ackley

Vote	Ayes	Nays	Abstentions
	5	0	0

12. Business Discussion Items:

Item	Purpose	Who	Materials
A. Family Student Handbook	Discussion	Ryan Culey/Kristen Crawford	Family Student Handbook

13. Business Manager Reports

A. School Leader's Report

- Strategic Plan Update

Ryan Culey presented.

B. Superintendent's Report

Kristen Crawford presented.

14. Ferris State University Comments

15. Public Comments (Limited to Agenda Items Only)

None

16. Open Forum

17. Closed Session (If requested)

18. Reconfirmation of Next Regular and Annual Organizational Board Meeting Date – 6

p.m., October 20, 2025

19. Adjournment

It was moved by Member Derrick Freeman to adjourn the meeting at 8:12 p.m. Member Lisa Hahn supported.

Motion Approved – 4 Ayes, 0 Nays

Proposed Minutes

Submitted by:

Kristen Crawford

Kristen Crawford

Recorder

September 15, 2025

Approved by:

Derrick Freeman

Derrick Freeman

Board Secretary

September 15, 2025

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portions of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed 30 minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered by email to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special accommodation should contact the School Leader's office at least three days prior to the meeting by calling 269-339-3308.

Proposed and approved minutes of this meeting will be available for public inspection on the school website, or at the Battle Creek Montessori Academy School Office located at 399 N. 20th Street, Springfield, MI 49037 eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267