

Regular Meeting

MISSION STATEMENT: Our mission is to educate students through Montessori methods and character development leading to intellectual curiosity and academic excellence, developing children who are self-reliant, peaceful, embrace diversity and contribute meaningfully to their community.

Date: November 17, 2025

Time: 6:00 pm

Location: Battle Creek Montessori Academy, 399 N. 20th Street, Springfield, MI 49037

APPROVED MEETING MINUTES

1. Call to Order

Elizabeth Turner called the meeting to order at 6:00 p.m.

2. Roll Call:

Board Members	Present	Absent
Elizabeth Turner - President	X	
Keona Ackley - Vice President		X
Derrick Freeman – Secretary	X	
Lisa Hahn – Treasurer	X	
Janice Vogel – Director	X	

Others Present: Susan Wakefield / Ferris State Representative; Kristen Crawford/
 Superintendent; Ryan Culey/Head of School; Monique Reinke

3. Approval of Agenda

Moved by Member Derrick Freeman, supported by Member Janice Vogel, to approve the agenda as submitted.

Motion Approved – 4 Ayes, 0 Nays

4. Correspondence

A. FSU – Board Communication

Sue Wakefield led the discussion.

5. Approval of Regular Meeting Minutes – October 20, 2025 (attached – action item)

Moved by Member Derrick Freeman, supported by Member Lisa Hahn, to approve the Regular Board Meeting minutes of October 20, 2025.

Motion Approved – 4 Ayes, 0 Nays

6. Building Committee Update (Standing Item)

Building committee meeting is scheduled for December 2, 2025 at 6:00 p.m.

7. Treasurer’s Report

Lisa Hahn reported.

8. Business Action Items:

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
A. Monthly Financial Report	Discussion/Vote	Kristen Crawford	October 2025 Report
B. 2026-2027 Intent to	Discussion/Vote	Ryan Culey/Kristen Crawford	

Return, Open Enrollment, and Lottery			
C. 31aa Grant	Discussion/Vote	Kristen Crawford	Joe Urban opinion letter

9.A. **Motion** to approve October 2025 Monthly Financial Report, pending audit.

Motion	Lisa Hahn
Support	Derrick Freeman

Vote	Ayes	Nays	Abstentions
	4	0	0

9.B. **Motion** to approve the 2026-2027 Intent to Return, Open Enrollment, and Lottery.

Re-enrollment (dates): 2/1/26 – 2/28/26

Open Enrollment (dates): 3/2/26 – 3/31/26

Lottery Date: 4/1/26

Motion	Lisa Hahn
Support	Janice Vogel

Vote	Ayes	Nays	Abstentions
	4	0	0

9.C. **Motion** to decline 31aa Grant funds.

Motion	Lisa Hahn
Support	Janice Vogel

Vote	Ayes	Nays	Abstentions
	4	0	0

9. Business Discussion Items:

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
A. Fall NWEA Data	Discussion	Ryan Culey	
B. Academy Internal Review - Mid-Contract	Discussion	Ryan Culey	
C. Board Holiday Party	Discussion	Kristen Crawford	

Discussed 9.A. – 9.C.

10. Business Manager Reports

- A. School Leader's Report
- Strategic Plan Update

Ryan Culey presented.

- B. Operational Health Report

Kristen Crawford presented.

11. Ferris State University Comments

Sue Wakefield presented.

12. Public Comments

Public comment was made.

13. Open Forum

Janice Vogel presented the professional development report.

14. Closed Session (If requested)

None

15. Reconfirmation of Next Regular Board Meeting Date – 6 p.m., December 15, 2025

Additional work session added for December 2, 2025 at 6:00 p.m.

16. Adjournment

It was moved by Member Janice Vogel to adjourn the meeting at 8:19 p.m. Member Derrick Freeman supported.

Motion Approved – 4 Ayes, 0 Nays

Proposed Minutes

Submitted by:

Kristen Crawford

Kristen Crawford

Recorder

November 17, 2025

Approved by:

Derrick Freeman

Derrick Freeman

Board Secretary

November 17, 2025

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portions of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed 30 minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered by email to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special accommodation should contact the School Leader's office at least three days prior to the meeting by calling 269-339-3308.

Proposed and approved minutes of this meeting will be available for public inspection on the school website, or at the Battle Creek Montessori Academy School Office located at 399 N. 20th Street, Springfield, MI 49037 eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267