

## Regular Meeting

**MISSION STATEMENT:** Our mission is to educate students through Montessori methods and character development leading to intellectual curiosity and academic excellence, developing children who are self-reliant, peaceful, embrace diversity and contribute meaningfully to their community.

**Date:** January 12, 2026

**Time:** 6:00 pm

**Location:** Battle Creek Montessori Academy, 399 N. 20th Street, Springfield, MI 49037

### APPROVED MEETING MINUTES

#### 1. Call to Order

Elizabeth Turner called the meeting to order at 6:00 p.m.

#### 2. Roll Call:

Board Members	Present	Absent
Elizabeth Turner - President	X	
Keona Ackley - Vice President	X	
Derrick Freeman – Secretary		X
Lisa Hahn – Treasurer	X	
Janice Vogel – Director	X	

Others Present: Susan Wakefield / Ferris State Representative; Kristen Crawford/ Superintendent; Brian Beaudrie/Director of School Finance; Ryan Culey/Head of School; Bayleigh Ivan (virtual); Nick Stage

3. Approval of Agenda

Moved by Member Lisa Hahn, supported by Member Keona Ackley, to approve the agenda, as amended to include the special education presentation and the amended budget discussion.

Motion Approved – 4 Ayes, 0 Nays

4. Marketing/Communications - Presentation

Bayleigh Ivan presented virtually.

5. Special Education Overview - Presentation

Nick Stage presented.

6. Correspondence

A. FSU – Board Communication

Susan Wakefield presented.

B. Hylant Insurance

Kristen Crawford presented.

7. Approval of Regular Meeting Minutes – December 15, 2025 (attached – action item)

Moved by Member Keona Ackley, supported by Member Janice Vogel, to approve the Regular meeting minutes of December 15, 2025.

Motion Approved – 4 Ayes, 0 Nays

8. Building Committee Update (Standing Item)

Kristen Crawford shared the appraisal was conducted. She will reach out to meet once the results are available.

9. Treasurer's Report

Lisa Hahn presented.

10. Business **Action** Items:

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
A. Monthly Financial Report	Discussion/Vote	Brian Beaudrie	December 2025 Report

10.A. **Motion** to approve December 2025 Monthly Financial Report, pending audit.

Motion	Lisa Hahn
Support	Keona Ackley

Vote	Ayes	Nays	Abstentions
	4	0	0

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
B. Approval of Enrollment Caps & Lottery Procedures	Action	Kristen Crawford/ Keona Ackley	

Enrollment Caps: Total Enrollment Maximum of 199 students.

Lottery Date (if needed): 4/10/26, at 4:00 p.m. at BCMA.

10.B. **Motion** to approve Enrollment Caps & Lottery Procedures

Motion	Lisa Hahn
Support	Keona Ackley

Vote	Ayes	Nays	Abstentions
	4	0	0

11. Business **Discussion** Items:

<b>Item</b>	<b>Purpose</b>	<b>Who</b>	<b>Materials</b>
A. Amended Budget	Discussion	Brian Beaudrie	

12. Business Manager Reports

A. School Leader's Report

- Strategic Plan Update

Ryan Culey presented.

B. Operational Health Report

Kristen Crawford presented.

13. Ferris State University Comments

Sue Wakefield presented.

14. Public Comments

None

15. Open Forum

None

16. Closed Session (If requested)

None

17. Reconfirmation of Next Regular Board Meeting Date – 6 p.m., February 16, 2026

Due to a lack of quorum, the meeting date has been changed to February 9, 2026 at 6:00 p.m.

18. Adjournment

It was moved by Member Lisa Hahn to adjourn the meeting at 7:29 p.m. Member Keona Ackley supported.

Motion Approved – 4 Ayes, 0 Nays

Proposed Minutes

Submitted by:

*Kristen Crawford*

Kristen Crawford

Recorder

January 12, 2026

Approved by:

*Elizabeth Turner*

Elizabeth Turner

Board President

January 12, 2026

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portions of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed 30 minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered by email to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special accommodation should contact the School Leader's office at least three days prior to the meeting by calling 269-339-3308.

Proposed and approved minutes of this meeting will be available for public inspection on the school website, or at the Battle Creek Montessori Academy School Office located at 399 N. 20th Street, Springfield, MI 49037 eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267