

New Branches Charter Academy
Board of Directors
3662 Poinsettia Avenue SE, Grand Rapids, MI 49508
Teachers' Lounge

Regular Meeting
January 13, 2025 – 6:00 P.M.

APPROVED MINUTES

1. Call to Order

Eric Thomas-Ferrell called the meeting to order at 6:00 p.m.

2. Roll Call:

BOARD MEMBERS	PRESENT	ABSENT
Eric Thomas-Ferrell - President	X	
Josiah Roggenback – Vice President		X
Jeff VanDyke - Treasurer	X	
Angie Shadix - Secretary	X	
VACANT - Director		

Others Present: Terry Larkin – Principal, Tanner Maten – Assistant Principal, Ali DuBois – Superintendent, Jen Shiels – Finance Director, Craig McCrumb – CMU, Jason Goggins – Potential Board Member

3. Public Comment for Agenda Items Only

None

4. Approval of Agenda (action item)

It was moved by Member Eric Thomas-Ferrell and supported by Member Jeff VanDyke to approve the agenda as amended adding Jeff's name to item 10.d and removing Josiah's name changing the term expiration from 5/17/24 to 5/17/25.

Motion Approved – 3 Ayes 0 Nays

5. Correspondence

None

6. Approval of Minutes of the December 9, 2024 Regular Meeting (attached – action item)

It was moved by Member Eric Thomas-Ferrell supported by Member Jeff VanDyke to approve the Regular Meeting Minutes for December 9, 2024, as submitted.

Motion Approved – 3 Ayes 0 Nays

7. Financial Statements – December 2024

It was moved by Member Eric Thomas-Ferrell supported by Member Jeff VanDyke to accept the December 2024 Financial Reports, pending audit.

Motion Approved – 3 Ayes 0 Nays

8. Academics

NWEA testing begins this week.

9. Old Business

None

10. New Business

A. Finance Committee (Discussion)

Discussed. Eric Thomas-Ferrell and Jeff VanDyke were selected for the committee.

B. Re-Enrollment/New Enrollment Schedule/Approval of Enrollment Caps & Lottery Procedures - action item

Moved by Member Eric Thomas-Ferrell, supported by Member Angie Shadix, to approve the enrollment dates. Re-enrollment: February 3, 2025 – March – Open Enrollment: March 17, 2025 – April 19, 2025 – Lottery Date & Time: May 7, 2025 at 6:00 p.m.

Motion Approved – 3 Ayes 0 Nays

C. Fall 2024 Board Policy Updates (action item)

It was moved by Member Eric Thomas-Ferrell, supported by Member Angie Shadix to approve the Fall 2024 Board Policy Updates.

Motion Approved – 3 Ayes 0 Nays

D. Board Member Reappointment – Eric Thomas-Ferrell and Jeff VanDyke Term Expirations: 5/17/25 (action item)

It was moved by Member Jeff VanDyke supported by Member Eric Thomas-Ferrell to approve nominating Eric Thomas-Ferrell and Jeff VanDyke Reappointment to the New Branches Charter Academy Board of Directors for an additional term.

Motion Approved – 3 Ayes 0 Nays

E. Revised 24-25 Board Meeting Calendar (action item)

It was moved by Member Eric Thomas-Ferrell, supported by Member Angie Shadix to approve moving the February, March, and April meetings to the 4th Monday.

Motion Approved – 3 Ayes 0 Nays

F. Employee Engagement Survey (discussion item)

Discussed. The school leader led the discussion.

G. PD Advisory Committee (discussion)

Discussed. The MTSS team is the PD Advisory Committee.

It was moved by Member Eric Thomas-Ferrell supported by Member Jeff VanDyke to

approve the PD Advisory Committee.
Motion Approved – 3 Ayes 0 Nays

11. Other Business

None

12. Management Company Report – Information Only

- Principal's Report
- Superintendent Report

Discussed.

13. CMU Update

14. Extended Public Comment

None

15. Closed Session (If requested)

None

16. Confirmation of Next Regular Board Meeting: 6:00 p.m. – February 24, 2025 in the Teachers' Lounge, New Branches Academy.

17. Adjournment

Meeting was adjourned by Eric Thomas-Ferrell – 6:54 p.m.

Certification:

I certify that, to the best of my knowledge, the forgoing approved minutes of the January 13, 2025 Regular Meeting are accurate and correct.

Angie Shadix

Angie Shadix, Board Secretary

January 13, 2025

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portions of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individuals wishing to address the Board of Directors are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Any individual with a disability who needs special accommodations is encouraged to contact the Academy's Principal, Teresa Larkin, at (616) 243-6221, prior to the meeting, to assure compliance with Subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12131 to 12134.

Proposed minutes of this meeting will be available for public inspection at the Academy's School Office located at 3662 Poinsettia Avenue SE, Grand Rapids, MI 49508 eight (8) business days after the meeting. Approved minutes are available five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267].