

New Branches Charter Academy
Board of Directors
3662 Poinsettia Avenue SE, Grand Rapids, MI 49508
Teachers' Lounge

Regular Meeting
April 28, 2025 – 6:00 P.M.

APPROVED MEETING MINUTES

1. Call to Order

Eric Thomas-Ferrell called the meeting to order at 6:00 p.m.

2. Roll Call:

BOARD MEMBERS	PRESENT	ABSENT
Eric Thomas-Ferrell – President	X	
Josiah Roggenback – Vice President		X
Jeff VanDyke – Treasurer	X	
Angie Shadix – Secretary	X	
Jason Googins – Director	X	

Others Present:

Academy: Terry Larkin, Principal, Tanner Maten – Assistant Principal

Choice Schools: Ali DuBois, Superintendent, Kelsey Peterson

Authorizer: Craig McCrumb - CMU

3. Public Comment for Agenda Items Only

None

4. Approval of Agenda (action item)

It was moved by Member Eric Thomas-Ferrell and supported by Member Angie Shadix to approve the agenda as amended to include the oaths of office for Eric Thomas-Ferrell and Jeff VanDyke.

Motion Approved – 4 Ayes 0 Nays

5. OATHS OF OFFICE - ERIC THOMAS-FERRELL AND JEFF VANDYKE

Ali DuBois administered the oaths of office.

6. Marketing Communications Presentation - Kelsey Peterson

7. Correspondence

A. Title VI Update

8. Approval of Minutes of the March 24, 2025 Regular Meeting (attached – action item)

It was moved by Member Jeff VanDyke supported by Member Eric Thomas-Ferrell to approve the Regular Meeting Minutes for March 24, 2025, as submitted.

Motion Approved – 4 Ayes 0 Nays

9. Financial Statements – March 2025

It was moved by Member Eric Thomas-Ferrell supported by Member Angie Shadix to accept the March 2025 Financial Report, pending audit.

Motion Approved – 4 Ayes 0 Nays

A. Audit Letter of Engagement

It was moved by Member Jeff VanDyke supported by Member Jason Googins to accept the Audit Letter of Engagement.

Motion Approved – 4 Ayes 0 Nays

10. Academics

Leadership presented updates on Spring testing.

11. Old Business

None

12. New Business

- A. ESP Evaluation (Discussion/Board please scan the QR Code)
- B. Summer School Plans (Discussion)

12.A. – 12. B. discussed.

C. 25/26 Board Meeting Calendar (discussion/action)

Discussed. Moved meetings to the 4th Monday of the month. Also moved May meeting due to Memorial Day.

It was moved by Member Eric Thomas-Ferrell supported by Member Jeff VanDyke to approve the 25/26 Board Meeting Calendar.

Motion Approved – 4 Ayes 0 Nays

13. Other Business

None

14. Management Company Report – Information Only

- Principal's Report
- Superintendent Report

Discussed

15. CMU Report

16. Extended Public Comment

None

17. Closed Session (If requested)

None

18. Confirmation of Next Regular Board Meeting: 6:00 p.m. – May 12, 2025 in the Teachers’ Lounge, New Branches Academy.

19. Adjournment

Meeting was adjourned by Eric Thomas-Ferrell – 7:04 p.m.

Certification:

I certify that, to the best of my knowledge, the forgoing approved minutes of the April 28, 2025 Regular Meeting are accurate and correct.

Angie Shadix
Angie Shadix, Board Secretary
April 28, 2025

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy’s business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portions of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individuals wishing to address the Board of Directors are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriated and time-effective manner.

Any individual with a disability who needs special accommodations is encouraged to contact the Academy’s Principal, Teresa Larkin, at (616) 243-6221, prior to the meeting, to assure compliance with Subtitle A of Title II of

the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12131 to 12134.

Proposed minutes of this meeting will be available for public inspection at the Academy's School Office located at 3662 Poinsettia Avenue SE, Grand Rapids, MI 49508 eight (8) business days after the meeting. Approved minutes are available five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267].