

New Branches Charter Academy
Board of Directors
Regular, Budget Hearing, and Organizational Meeting
June 9, 2025 – 6:00 P.M.

APPROVED MEETING MINUTES

1. Call to Order

Eric Thomas-Ferrell called the meeting to order at 6:00 p.m.

2. Roll Call:

BOARD MEMBERS	PRESENT	ABSENT
Eric Thomas-Ferrell – President	X	
Josiah Roggenback - Vice President	X	
Jeff VanDyke - Treasurer	X	
Angie Shadix - Secretary	X @ 6:02 pm	
Jason Googins - Director	X	

Others Present: Terry Larkin, Principal, Tanner Maten – Assistant Principal, Ali DuBois, Superintendent, Jennifer Shiels, Finance Account Manager, Craig McCrumb – CMU

3. Public Comment for Agenda Items Only

None

4. Approval of Agenda (action item)

It was moved by Member Eric Thomas-Ferrell and supported by Member Jeff VanDyke to approve the agenda as submitted.

Motion Approved – 4 Ayes 0 Nays

5. Correspondence

None

6. Approval of Meeting Minutes of the May 12, 2025 Regular Meeting (attached – action item)

It was moved by Member Jeff VanDyk supported by Member Josiah Roggenback to approve the Regular Meeting Minutes for May 12, 2025, as submitted.

Motion Approved – 5 Ayes 0 Nays

7. Suspension of Rules for the purpose of conducting a Public Budget Hearing for the 2025-26 School Year (action item)

It was moved by Member Jeff VanDyk supported by Member Josiah Roggenback to suspend the rules for conducting a Public Budget Hearing.

Motion Approved – 5 Ayes 0 Nays

PUBLIC BUDGET HEARING

- Review of the Proposed 2026-2026 School Operating Budget

Board reviewed the budget.

- Public Comment on the Proposed 2025-2026 School Operating Budget

None

8. Resumption of the Rules to Conduct a Regular Meeting of the Board of Directors (action item)

It was moved by Member Eric Thomas-Ferrell supported by Member Angie Shadix to resume the rules for conducting an open meeting.

Motion Approved – 5 Ayes 0 Nays

9. Finance

- A. May 2025 Financials (attached – action item)

It was moved by Member Eric Thomas-Ferrell and supported by Member Jeff VanDyk to approve the monthly financial report for May 2025, pending audit.

Motion Approved – 5 Ayes 0 Nays

- B. 2025-2026 Operating Budget (Discussion and Approval)

1. 2025-2026 General Fund Budget
2. 2025-2026 Special Revenue Fund Budget

It was moved by Member Eric Thomas-Ferrell and supported by Member Josiah Roggenback to approve the 2025-2026 Operating Budget, General Fund and Special Revenue Fund Budget Resolutions.

Motion Approved – 5 Ayes 0 Nays

- C. 2024-2025 Final Amended Budget (Discussion and Approval)

1. 2024-2025 Amended General Fund Budget
2. 2024-2025 Amended Special Revenue Fund Budget

It was moved by Member Eric Thomas-Ferrell and supported by Member Angie Shadix to approve the 2024-2025 Final Amended Budget, Amended General Fund and the Amended Special Revenue Fund Budget Resolutions.

Motion Approved – 5 Ayes 0 Nays

10. Academics

A. NWEA MAP Progress Report

Leadership presented the Spring NWEA data with median conditional growth percentile math and reading.

11. Old Business

None

12. New Business

A. Spring - Board Policy Update (Discussion/Action item)

It was moved by Member Jeff VanDyk and supported by Member Eric Thomas-Ferrell to approve the Spring - Board Policy Update.

Motion Approved – 5 Ayes 0 Nays

B. KPI Update (Discussion)

Leadership provided an update.

C. Criminal Incidents Report (Discussion)

0 incidents reported.

D. Review Parent Survey Data (Discussion)

Leadership presented.

E. Enhancement Millage Renewal Resolution (Discussion/Action Item)

It was moved by Member Jeff VanDyk and supported by Member Jason Googins to approve the Enhancement Millage Renewal Resolution.

Motion Approved – 5 Ayes 0 Nays

F. Contract Amendment No. 1 (Discussion/Action Item)

It was moved by Member Eric Thomas-Ferrell and supported by Member Jeff VanDyk to approve the Contract Amendment No. 1.

Motion Approved – 5 Ayes 0 Nays

13. Annual Organizational Meeting

A. Election of Temporary Chair

It was moved by Member Eric Thomas-Ferrell and supported by Member Jeff VanDyk to elect Josiah Roggenback _as temporary chair.

Motion Approved – 5 Ayes 0 Nays

B. Election of Officers -

Name	Office
Eric Thomas-Ferrell	President
Josiah Roggenback	Vice President
Angie Shadix	Secretary
Jeff VanDyk	Treasurer

C. Board Compliance with Laws, Rules, and Regulations

D. Annual Calendar of Regularly Scheduled Board Meetings/Annual Meeting, Designation of Person Responsible for Posting Regularly Scheduled and Special Board Meeting Notices and Designation of Public Places to Post Regularly Scheduled and Special Board Meeting Notices

E. Board Corresponding Agent Resolution

F. Designated Signatory – Fiscal Resolution

G. Annual Budget Development Schedule Resolution

H. Appointment (or Reappointment) of Legal Counsel

I. Appointment (or Reappointment) of Independent Auditor

J. Adoption of 2025-2026 School Year Calendar

K. Appointment (or Reappointment) of Chief Administrative Officer

L. Reimbursement of Recurring Costs

M. Appointment (or Reappointment) of Automatic Clearing House/Electronic Transfer Officer

N. Adoption of Resolution Designating Personnel Authorized to Negotiate and Implement Contracts with Service Providers (vendors)

O. Adoption of Resolution Designating Principal Print Media Source

P. Adoption of Resolution Concerning Regulatory Contact Persons

Q. Adoption of Resolution Naming Board Committees

R. School Safety Commission Liaison Resolution

Motion made by Jeff VanDyk, supported by Eric Thomas-Ferrell, to approve the adoption of Resolutions 13C. - 13R. as presented.

Motion Approved – 5 Ayes 0 Nays

14. Other Business

None

15. CMU Report

16. Management Company Report – Information Only

- Principal’s Report
- Superintendent’s Report

17. Extended Public Comment

None

18. Closed Session (If requested)

None

19. Confirmation of Next Regular Board Meeting: 6:00 p.m. – July 28, 2025 in the Teachers’ Lounge, New Branches Charter Academy.

No quorum for a July meeting. Next meeting will be August 25, 2025

20. Adjournment

Meeting was adjourned by Eric Thomas-Ferrell – 7:50 p.m.

Certification:

I certify that, to the best of my knowledge, the forgoing proposed minutes of June 9, 2025 Regular, Budget Hearing, and Organizational Meeting are accurate and correct.

Angie Shadix

Angie Shadix, Board Secretary
June 9, 2025

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy’s business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portions of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individuals wishing to address the Board of Directors are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Any individual with a disability who needs special accommodations is encouraged to contact the Academy’s Principal, Teresa Larkin, at (616) 243-6221, prior to the meeting, to assure compliance with Subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12131 to 12134.

Proposed minutes of this meeting will be available for public inspection at the Academy’s School Office located at 3662 Poinsettia Avenue SE, Grand Rapids, MI 49508 eight (8) business days after the meeting. Approved minutes are available five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267].