

West Michigan Academy of Environmental Science  
4463 Leonard NW Walker, MI 49534  
Dr. Philip A. Wheeler Environmental Center WMAES

Regular Board Meeting

6:00 p.m. September 12, 2023

APPROVED MEETING MINUTES

1. Call to Order

M. Smith called the meeting to order at 6:04 p.m.

2. Roll Call

Board Members	Present	Absent
M. Smith - President	X	
P. Wheeler - Vice President		X
B. Laursen - Secretary	X	
J. Kingma - Treasurer	X	
VACANT		

Others Present: Choice Schools - Ali DuBois and Kristen Zizio; WMAES - Kevin Maitner, Mark Slotman, Nate VanDuinen; CMU – Chris White

3. WMAES Mission Statement

West Michigan Academy of Environmental Science strives to provide an environment that will foster creativity, promote academic achievement, and develop sound character and citizenship principles emphasizing responsibility to the environment and society while improving each child's self-esteem and self-concept.

M. Smith read aloud the mission statement.

4. Public Comment for Agenda Items Only

None

5. Approval of Agenda

It was moved by Member J. Kingma and supported by Member B. Laursen to approve the agenda as amended. Adding items "9. A.", "10.F.", and "10. G.".

3 Yes 0 No - Motion Carried Unanimously

6. Approval of Minutes of the August 8, 2023 Regular Meeting

It was moved by Member B. Laursen and supported by Member J. Kingma to approve the August 8, 2023 Regular Meeting Minutes, as presented.

3 Yes 0 No - Motion Carried Unanimously

7. Correspondence

- CMU Academic Performance Review
- Letter from Parent
- Memo from Board Legal Counsel

Discussed.

8. Finances

A. June 2023 and August 2023 Financial Statements (Action Item)

It was moved by Member B. Laursen supported by Member J. Kingma to approve the June 2023 and August 2023 Financial Statements, pending audit.

3 Yes 0 No - Motion Carried Unanimously

9. Old Business

A. Master Planning

Discussed.

- September 25<sup>th</sup> - 26<sup>th</sup>, from 5:00 p.m. – 7:00 p.m.

10. New Business

A. Enrollment and Staffing Update (Discussion)

Discussed.

B. SEC Secure Education Consultants Site Assessment Report (Discussion)

School leadership reviewed the report and prioritized recommendations.

C. Wheels to Woods Grant, Michigan Nature Association and MAEP Grant (Discussion/Action)

It was moved by Member B. Laursen and supported by Member J. Kingma to approve the agenda as presented.

3 Yes 0 No - Motion Carried Unanimously

D. School Sign on Leonard and Wilson (Discussion)

The Board discussed adding sign to design charette.

E. HVAC Update (Discussion)

School leadership discussed recent HVAC issues and steps to repair them.

F. Bathroom Repairs (Discussion/Action)

It was moved by Member J. Kingma and supported by Member B. Laursen to approve the quote of \$6,910.00 for bathroom tile in secondary bathrooms.

3 Yes 0 No - Motion Carried Unanimously

G. Window Coverings (Discussion/Action)

It was moved by Member J. Kingma and supported by Member B. Laursen to approve Phase I and Phase II of the Window Coverings.

3 Yes 0 No - Motion Carried Unanimously

11. Other Business

None.

12. CMU Representative Update

Discussed.

13. Management Company Report – Information Only

- Principals' Report
- Superintendent's Report

Discussed.

14. Extended Public Comment

None.

15. Closed Session (If Requested)

None.

16. Next Regular Board Meeting: 6:00 p.m. – Tuesday, October 10, 2023 – Dr. Philip A. Wheeler Environmental Center, WMAES

Confirmed.

17. Adjournment

The meeting was adjourned by M. Smith – 7:50 p.m.

I certify that, to the best of my knowledge, the foregoing minutes of the September 12, 2023 Regular Board Meeting are accurate and correct.

*Bethany Laursen*

Board Secretary

September 12, 2023

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. An individual's comments shall be limited to three minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact School Principal Nathan VanDuinen at 616-791-7454 in advance of the Board meeting to make arrangements.