

Muskegon Montessori Academy for Environmental Change  
Board of Directors - Regular Meeting  
2950 McCracken Street, Norton Shores, MI 49441  
Board of Directors  
Regular Meeting

6:00 p.m., Tuesday, January 28, 2025

APPROVED MEETING MINUTES

1. Call to Order

Judy Kell called the meeting to order at 6:00 p.m.

2. Roll Call

Board Members	Present	Absent
Judith Kell - President	X	
John Taylor – Vice President	X	
Lenore Wieschowski - Secretary	X	
Michelle Eisenbart - Treasurer	X	
Janda VanDyke - Director		X
Jack Kennedy - Director	X	
Frank Cox - Director	X	

Additional Attendees: Todd Oatley - FSU, Chris Loiselle - FSU, Margaret Baker - FSU

Ali DuBois, Brad Coon, Robert Holst,

3. Public Comments

None

4. Approval of Agenda - action item

It was moved by Member Michelle Eisenbarth and supported by Member Lenore Wieschowski to approve the Agenda as amended correcting item "8.C." to say "Michelle Eisenbarth 6/30/25" instead of Janda VanDyke, and adding items "8.F." and "8.G.".

Approved: 6 Ayes 0 Nays

5. Correspondence
  - A. FSU Board Communication
  - B. FSU - Fiscal Oversight Review
  - C. Hylant Policy
  - D. Board Training Report – Frank Cox

Items 5. A. – 5. D. were discussed.

6. Approval of Minutes - action item

It was moved by Member John Taylor and supported by Member Michelle Eisenbarth to approve the meeting minutes of the November 19, 2024, as presented.

Approved: 6 Ayes 0 Nays

7. Finance

- A. November 2024 and December 2024 Financials (attached – action item)

Moved by Member Michelle Eisenbarth and supported by Member John Taylor to accept the November 2024 and December 2024 financial statements, as presented.

Approved: 6 Ayes 0 Nays

- B. Audit Firm (Discussion)

Board discussed outside proposal for audit firm.

- C. 2024/2025 Amended Budget (Discussion/Approval)

Moved by Member Judith Kell and supported by Member John Taylor to approve the 2024/2025 Amended Budget.

Approved: 6 Ayes 0 Nays

8. Business Items

- A. Fall 2024 Board Policy Update (discussion/action)

Moved by Member Lenore Wieschowski and supported by Member Frank Cox to approve the Fall 2024 Board Policy Update.

Approved: 6 Ayes 0 Nays

B. Re-enrollment and open enrollment dates and lottery - (discussion/action)

Moved by Member Lenore Wieschowski, supported by Member Michelle Eisenbarth, to approve the enrollment dates.

Re-enrollment: February 18, 2025 – March 4, 2025 – Open Enrollment: March 5, 2025 – March 21, 2025 – Lottery Date & Time: March 25, 2025.

Approved: 6 Ayes 0 Nays

C. Board Member Reappointment (discussion/action)

- Michelle Eisenbarth; Term Expiration: 6/30/25

It was moved by Member Judith Kell supported by Member John Taylor to Nominate Michelle Eisenbarth for Reappointment to the Muskegon Montessori Academy for Environmental Change Board of Directors.

Approved: 6 Ayes 0 Nays

D. Employee Engagement Survey (discussion)

School Leadership presented the employee engagement survey results.

E. PD Advisory Committee (discussion/approval)

It was moved by Member John Taylor and supported by Member Frank Cox to approve the PD Advisory Committee as the MTSS Team.

Approved: 6 Ayes 0 Nays

F. Green Schools Conference (discussion/approval)

Moved by Member Frank Cox and supported by Member John Taylor to approve the Green Schools Conference.

Approved: 6 Ayes 0 Nays

G. Immigration Process Updated (discussion)

Discussed.

9. Business Manager Reports

- A. School Leader's Report
- B. Superintendent Report
- C. Ferris State University Comments
  - Contract Performance Report

9.A. – 9.C. discussed

10. Closed Session

None

11. Reconfirmation of Next Regular Board Meeting Date – 6 p.m., February 25, 2025 - MMAEC 2950 McCracken Norton Shores, MI 49441

Confirmed

12. Adjournment

8:03 p.m. Moved by Lenore Wieschowski and supported by Michelle Eisenbarth.  
Approved: 6 Ayes 0 Nays – Motion Approved

Proposed Minutes Submitted by

*Ali DuBois*

Ali DuBois

Recorder

Date: January 28, 2025

Approved by

*Lenore Wieschowski*

Lenore Wieschowski

Board Secretary

Date: January 28, 2025

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portions of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed 30 minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered by email to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the School Leader's office at least three days prior to the meeting by calling 231-766-7500.

Proposed and approved minutes of this meeting will be available for public inspection on the school's website, or at the Muskegon Montessori Academy for Environmental Change School Office located at 2950 McCracken Street, Norton Shores, MI 49441 eight (8) business days after the meeting.

Approved minutes are available within five (5) business days after the meeting at which they are approved Open Meetings Act, Public Act 267