

Muskegon Montessori Academy for Environmental Change

Board of Directors – Regular Meeting

2950 McCracken Street, Norton Shores, MI 49441

Board of Directors

6:00 p.m., Tuesday, September 23, 2025

APPROVED MEETING MINUTES

1. Call to Order

Judith Kell called the meeting to order at 6:00 P.M.

2. Roll Call

Board Members	Present	Absent
Judith Kell - President	X	
John Taylor – Vice President	X	
Lenore Wieschowski - Secretary	X	
Janda VanDyke - Treasurer		X
Frank Cox - Director	X	

Additional Attendees: Todd Oatley, Jeff Wilkie, Ali DuBois, Maner Costerisan (Auditor)

3. Public Comments

None

4. Approval of Agenda - action item

It was moved by Member John Taylor and supported by Member Frank Cox to approve the Agenda as submitted.

Approved: 4 Ayes 0 Nays

5. Audit Report Presentation

Maner Costerisan presented the 24-25 audit as a clean audit with no findings.

It was moved by Member Lenore Wieschowski and supported by Member John Taylor to approve the Audit Report, as presented.

Approved: 4 Ayes 0 Nays

6. Correspondence

A. FSU Board Communication

7. Approval of Minutes - action item

It was moved by Member Judith Kell and supported by Member Frank Cox to approve the meeting minutes of August 26, 2025, as presented.

Approved: 4 Ayes 0 Nays

8. Finance

A. August 2025 Financials (action item)

It was moved by Member John Taylor and supported by Member Frank Cox to accept the monthly financial report for August 2025, pending audit.

Approved: 4 Ayes 0 Nays

9. Business Items

A. Family/Student Handbook (Discussion)

Discussed

B. Spring - 2025 Board Policy Update (Discussion/Approval)

Motion made by Judith Kell, supported by John Taylor, to approve the Spring – 2025 Board Policy Update.

Approved: 4 Ayes 0 Nays

C. MiCIP Plan Goals Review (Discussion)

Discussed

10. Business Manager Reports

A. School Leader's Report

B. Operational Health Report

10.A.-10.B. Discussed

11. Ferris State University Comments

12. Closed Session

None

13. Reconfirmation of Next Regular Board Meeting Date – 6 p.m., October 28, 2025 -
MMAEC 2950 McCracken Norton Shores, MI 49441

14. Adjournment

6:56 P.M. Moved by Lenore Wieschowski and supported by John Taylor.

Approved: 4 Ayes 0 Nays

Proposed Minutes Submitted by

Ali DuBois

Ali DuBois

Recorder

Date: September 23, 2025

Approved by

Lenore Wieschowski

Lenore Wieschowski

Board Secretary

Date: September 23, 2025

Individuals wishing to address the Board of Directors will be heard from during the Public Comment portions of the agenda. Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda.

Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed 30 minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered by email to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the School Leader's office at least three days prior to the meeting by calling the school leader, Jeff Wilkie at 231-766-7500. Proposed and approved minutes of this meeting will be available for public inspection on the school's website, or at the Muskegon Montessori Academy for Environmental Change School Office located at 2950 McCracken Street, Norton Shores, MI 49441 eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved Open Meetings Act, Public Act 267.