

THREE OAKS PUBLIC SCHOOL ACADEMY

**Board of Directors
Special Meeting
1212 Kingsley
Muskegon, MI 49442
Principal's Office**

**January 13, 2023
1:00 PM**

MISSION

We are a community school of excellence that provides an opportunity for all Muskegon area children to be engaged and empowered learners.

VISION

Three Oaks Public School Academy will educate and inspire all students to ethical, well-prepared and confident citizens who lead in our community and fulfill their dreams.

APPROVED MEETING MINUTES

1. Call to Order

Lynn Young, Board President, called the meeting to order at 1:03 p.m.

2. Roll Call

Board Members	Present	Absent
Lynn Young	X	
Todd Smith	X	
James Crocker	X	
Ande Scherf	X	

Choice: Laura Moellering, Matt Witkowski, Monecia Vasbinder, and Jared Meldrum

Bay Mills Community College: None

Others: None

3. Approval of Agenda

It was moved by Member Ande Scherf and supported by Member Todd Smith to approve the agenda as submitted.
Motion Approved – 4 Ayes 0 Nay

4. Public Comment (Limited to Agenda Items Only)

None

5. Bay Mills Community College Comments

None

6. Marketing & Communications Update - Matt Witkowski

Matt Witkowski presented.

7. Correspondence

None

8. Approval of the Special Meeting Minutes of December 9, 2022

Moved by Member Ande Scherf, supported by Member Todd Smith, to approve the Special Meeting Minutes of December 9, 2022.
Motion Approved – 4 Ayes 0 Nay

9. Business Items

a. Approval of Unaudited December 2022 Monthly Financial Report

It was moved by Member James Crocker and supported by Member Todd Smith to approve the monthly financial report for December 2022, pending audit.
Motion Approved – 4 Ayes 0 Nay

b. Annual Planning Document 2023-2024 (Discussion and Approval)

It was moved by Member James Crocker and supported by Member Ande Scherf to approve the Annual Planning Document 2023-2024, approving “No” for all items except #11.
Motion Approved – 4 Ayes 0 Nay

**c. Board Member Reappointments – Todd Smith and Lynn Young
(Discussion and Approval)**

It was moved by Member James Crocker and supported by Member Ande Scherf to approve Todd Smith and Lynn Young for an additional term on the Three Oaks Public School Academy Board of Directors.
Motion Approved – 4 Ayes 0 Nay

10. Business Manager Reports

a. School Leader Report

Monecia Vasbinder reported on work with consultant and staff work as a result.

b. Superintendent Report

Laura Moellering presented.

11. Extended Public Comment

Member Lynn Young recommended reaching out to Bethany Christian Services for new board member. Member Todd Smith also recommended a few people to connect with for new members.

12. Closed Session (if Requested)

None

**13. Reconfirmation of Next Board Meeting Date: Board Regular ~~February 14, 2023 at 6:00 p.m.~~
February 10, 2023 at 1:00 p.m.**

Moved by Member Ande Scherf, supported by Member Todd Smith, to approve the rescheduling the February board meeting to February 10, 2023 due to a lack of quorum.

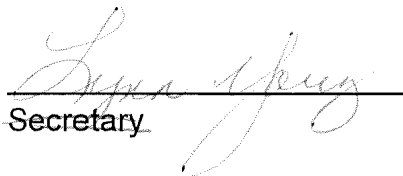
Motion Approved – 4 Ayes 0 Nay

14. Adjournment

Member Ande Scherf moved to adjourn the meeting at 1:42 p.m. It was supported by Member James Crocker.
Motion Approved – 4 Ayes 0 Nay

Certification by Secretary

I certify that, to the best of my knowledge, the foregoing minutes of the January 13, 2023 Meeting of the Board of Directors are accurate and correct.


Secretary

Date: February 10, 2023

Minutes prepared by: Laura Moellering

Individuals wishing to address the Board of Directors under Items 4 and 11 above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Proposed minutes of this meeting will be available for public inspection at the Office of the Principal, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)

Any individual with a disability who needs special accommodations is encouraged to contact Principal Monécia Vasbinder at 231-767-3365 in advance of the Board meeting to make arrangements.