

# THREE OAKS PUBLIC SCHOOL ACADEMY

**Board of Directors  
Regular Meeting  
1212 Kingsley  
Muskegon, MI 49442  
Teacher Collaboration Room**

**February 10, 2023  
1:00 PM**

## **MISSION**

We are a community school of excellence that provides an opportunity for all Muskegon area children to be engaged and empowered learners.

## **VISION**

Three Oaks Public School Academy will educate and inspire all students to ethical, well-prepared and confident citizens who lead in our community and fulfill their dreams.

## **APPROVED MEETING MINUTES**

### **1. Call to Order**

Lynn Young, Board President, called the meeting to order at 1:01 p.m.

### **2. Roll Call**

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Lynn Young	X	
Todd Smith	X	
James Crocker	X	
Ande Scherf		X

Choice: Laura Moellering, Monecia Vasbinder, and Robert Holst

Bay Mills Community College: Tyler Allard

Others: None

### **3. Approval of Agenda**

It was moved by Member James Crocker and supported by Member Todd Smith to approve the agenda as submitted.

Motion Approved – 3 Ayes 0 Nay

**4. Public Comment (Limited to Agenda Items Only)**

None

**5. Bay Mills Community College Comments**

Tyler Allard reminded the Board to present on 98B.

**6. Correspondence**

A. FOIA Request

Laura Moellering discussed.

**7. Approval of the Special Meeting Minutes of January 10, 2023**

Moved by Member Todd Smith, supported by Member James Crocker, to approve the Special Meeting Minutes of January 10, 2023.

Motion Approved – 3 Ayes 0 Nay

**8. Business Items**

A. Unaudited January 2023 Monthly Financial Report (Approval)

Robert Holst presented. Noted that percentages were a little off but will be cleared up in amended budget.

It was moved by Member James Crocker and supported by Member Todd Smith to approve the monthly financial report for January 2023, pending audit.

Motion Approved – 3 Ayes 0 Nay

B. Amended Budget (Discussion and Approval)

It was moved by Member James Crocker and supported by Member Todd Smith to approve the Amended Budget, as presented.

Motion Approved – 3 Ayes 0 Nay

C. Approval of New Board Meeting Calendar (Discussion and Approval)

It was moved by Member Todd Smith and supported by Member James Crocker to approve the New Board Meeting Calendar.

Motion Approved – 3 Ayes 0 Nay

D. Re-Enrollment/New Enrollment Schedule/Approval of Enrollment Caps & Lottery Procedures (Discussion and Approval)

Moved by Member Todd Smith, supported by Member James Crocker, to approve the 2022-23 enrollment dates. Re-enrollment: 1/29/23 – 3/28/23 – Open Enrollment: 3/29/23 – 5/24/23 – Lottery Date & Time: 6/5/23 at 5:00 p.m.

Motion Approved – 3 Ayes 0 Nay

E. Benchmark Testing Reporting – MDE Goals Progress (Discussion)

Laura Moellering presented.

F. Annual Education Report (Discussion)

Laura Moellering presented.

G. Staff Appreciation Week Ideas - May 8-12, 2023 (Discussion)

Ideas were discussed.

H. 2023-2024 School Calendar (Discussion)

Laura Moellering presented.

**9. Business Manager Reports**

A. School Leader Report

Monecia Vasbinder  
presented.

B. Area Superintendent Report

Laura Moellering presented.

**10. Extended Public Comment**

None

**11. Closed Session (if Requested)**

None

**12. Reconfirmation of Next Board Meeting Date: Board Regular Meeting March 10, 2023 at 1:00 p.m.**

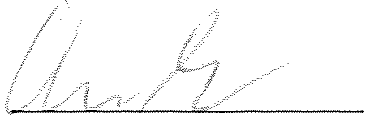
**13. Adjournment**

Member Todd Smith moved to adjourn the meeting at 1:55 p.m. It was supported by Member James Crocker.

Motion Approved – 3 Ayes 0 Nay

**Certification by Secretary**

**I certify that, to the best of my knowledge, the foregoing minutes of the February 10, 2023 Meeting of the Board of Directors are accurate and correct.**



Secretary

3/17/23

Date

**Minutes prepared by: Laura Moellering**

**Individuals wishing to address the Board of Directors under Items 4 and 10 above are requested to sign in with the Board Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.**

**Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.**

**Proposed minutes of this meeting will be available for public inspection at the Office of the Principal, eight (8) business days after the meeting. Approved minutes are available within five (5) business days after the meeting at which they are approved (in accordance with Open Meetings Act, Public Act 267.)**

**Any individual with a disability who needs special accommodations is encouraged to contact Principal Monécia Vasbinder at 231-767-3365 in advance of the Board meeting to make arrangements.**