

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

RE: Compliance Form 4887 - Category 2 Consolidation of Services for County of Alpena

The County of Alpena is pleased to submit form 4887 with the required documents per Public Act 59 Economic Vitality Incentive Program (EVIP) for category 2.

The County of Alpena has chosen to track and display this data using Munetrix to make the information readily available to the public and other local units of government.

Included with this letter are the required documents for County of Alpena:

- A listing of previous shared services or consolidations with the estimated cost savings these actions have generated.
- An update of our progress to 1st year's proposed collaboration
- A plan of 1 or more proposals to increase existing level of cooperation, collaboration, and consolidation, within the jurisdiction or with other jurisdictions
 - Includes an estimate of the potential savings for any new service or consolidations being planned
 - Includes a timeline we expect to work towards

The attached pages are drawn directly from the reporting feature in our Munetrix homepage. We will make copies available to the public when requested.

All documentation necessary to comply with the EVIP requirements are included with this letter, and we look forward to continue receiving these important funds from the State of Michigan.

Please contact me if you need any further information or clarification.

Sincerely,

Cameron Habermehl
Board Chairman

Michigan Department of Treasury
(Recreated) 4887 (Rev 09-13)

**Economic Vitality Incentive Program/County Incentive Program
Certification of Consolidation of Services**

Issued under authority of 2013 Public Act 59. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for Consolidation of Services payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, a Consolidation Plan as required by 2013 Public Act 59. The plan shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.
2. Submit to Treasury a Consolidation Plan.

City/village/township: This certification, along with a Consolidation Plan, **must be received by February 1, 2014** to receive the February and April payments or on or before March 31, 2014 to receive the April payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

County: This certification, along with a Consolidation Plan, **must be received by February 1, 2014** (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name County of Alpena		Local Unit County Name Northeast Michigan Council of Governments	
Local Unit Code 040000		Contact E-Mail Address ludlowk@alpenacounty.org	
Contact Name Kimberly Ludlow	Contact Title County Treasurer	Contact Phone Number 989-354-9536	Extension
Website Address, if reports are available online http://munetrix.com/sections/data/municipal.php?MuniID=272&Type=County			
PART 2: CERTIFICATION			
<i>In accordance with 2013 Public Act 59, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced a Consolidation Plan and has made them available for public viewing in the city, village, township, or county clerk's office or has posted them on a publicly accessible Internet site. The Consolidation Plan is attached to this signed certification.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b)		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Cameron Habermehl	
Title Board Chairman	Date January 10, 2014		

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**

If you are unable to submit via e-mail, fax to (517) 335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
EVIP/CIP	Certification Received	EVIP/CIP Notes
Y N	Plan Received	
Final Certification	1st C/P Submission	
	Y N	

Shared Services Plan

Alpena County has a long history of collaborating with other partners. In collaborating with partners we are able to provide cost savings and a higher level of service to our residents. The shared services we have developed will also encourage economic development in our area.

Summary of Shared Service Initiatives

Name	Purpose	Form	Scope	Status	Year	Data Owner	# of Partners
Trailhead for the Alpena To Cheboygan Trail	Parks & Recreation	Joint Venture	State	In Process	2013	Alpena County	5
Trail maintenance and marketing	Parks & Recreation	Independent Authority	Region	Proposed	2013	Alpena	22
Wellness Program	Health and Human Services	Joint Venture	External	Proposed	2014	Alpena County	7
Alpena County intergovernmental Council	Collaboration	Joint Venture	County	Existing	1999	Alpena County	10
AS400 Court Shared Services	Information Technology	Joint Venture	Region	Existing	1986	Alpena County	2
County Wide Ambulance Services	Ambulance - EMS	Contractual	County	Existing	1980	Alpena County	10
County Wide Recycling Program	Quality of Life	Joint Venture	County	Existing	2010	Alpena County	10
County wide tax bills printing	Other	Contractual	County	Existing		Alpena County	10
Fiber Optic Consortium	Collaboration	Public Private Partnership	Region	Existing	2007	Alpena County	4
IT Computer Services	Information Technology	Contractual	County	Existing	2009	Alpena County	4
Mental Health Hearings	Collaboration	Contractual	Region	Existing		Alpena County	4

Shared Service - Trailhead for the Alpena To Cheboygan Trail

Owner:	Alpena County
Form:	Joint Venture
Primary Purpose:	Parks & Recreation
Scope:	State
Status:	In Process
Year Initiated:	2013
Revenues:	\$0 (less partner contributions)
Website:	

Description:
 A proposed partnership with various entities to provide a recreational trail with access from Alpena to Cheboygan.
 Alpena County will be partnering with Alpena Township, City of Alpena and Michigan Dept of Natural Resources and Top of Michigan Trail Association to provide a year round trail that will include restrooms and pavilions to serve the individuals using the trails and other recreational facilities.
 Revenue will depend upon usage.
 State grants were approved for the State Fiscal year of 2013-2014.

Partners for Trailhead for the Alpena To Cheboygan Trail

Partner	Type	Lies Within	Population	Contribution	Savings
Alpena County	County	09 NEMCOG	29,598	\$56,500	
Alpena	Township	Alpena County	9,060	\$3,500	
Alpena	City	Alpena County	10,483	\$45,000	
State Government	State	Michigan	0	\$245,000	
DNR - Michigan Department of Natural Resources	Not-for-Profit	Ingham County	0		

Timeline for Trailhead for the Alpena To Cheboygan Trail

Name	Start Date	End Date
Overview Meeting	01/14/2014	03/31/2014
Apply for Youth & Rec Grants	06/01/2012	06/01/2012
Apply NEMI Youth Advisory Grant	05/01/2012	05/01/2012
Apply NE MI Common Grant	08/01/2012	08/01/2012
Apply for Besser Foundation Grant	01/01/2013	01/01/2013
Construction & Up Grades to Trailhead	04/01/2014	07/31/2014

Shared Service - Trail maintenance and marketing

Owner:	Alpena
Form:	Independent Authority
Primary Purpose:	Parks & Recreation
Scope:	Region
Status:	Proposed
Year Initiated:	2013
Revenues:	\$0 (less partner contributions)
Website:	

Description:
 The City of Onaway recently played a key role in the development of the Northeastern State Trail, which is 70 miles long and extends through 22 local units of government from Alpena to Cheboygan. The NEST underwent a \$3 million facelift, with much of that money spent on a hard-packed limestone surface, 10 feet wide with three-foot shoulders. The project cost around \$3 million, with local, state, and federal funds all used to complete it. Of the 22 local units of government, 21 contributed toward the local match required of a federal transportation enhancement grant. Now that the project is complete, the City will propose a collaborative effort between the 22 local units to keep it maintained and marketed. It is expected that the MDNR and regional trails council also would be involved in this process. The trail, a key part of the governor's initiative, should have a positive impact on all 22 local units, but maintaining and marketing it is too large an endeavor unless we work together. All 22 local units of government stand to gain if this trail plays a role in bringing tourism dollars to the area. If the trail plays a role in someone building a home in any of our municipalities, the immediate gain in tax base could be upwards of \$1,000. Tourism dollars also help keep businesses open and people employed.

Partners for Trail maintenance and marketing

Partner	Type	Lies Within	Population	Contribution	Savings
Alpena County	County	09 NEMCOG	29,598		
3 Countys			69,126	\$0	\$0
3 Citys			16,230	\$0	\$0
2 Villages			440	\$0	\$0
14 Townships			23,513	\$0	\$0

Timeline for Trail maintenance and marketing

Name	Start Date	End Date
Create NEST committee	04/01/2013	04/01/2013
First NEST meeting	05/01/2013	05/01/2013
Determine maintenance method	08/01/2013	08/01/2013
Determine marketing strategies	11/01/2013	11/01/2013

Shared Service - Wellness Program

Owner:	Alpena County
Form:	Joint Venture
Primary Purpose:	Health and Human Services
Scope:	External
Status:	Proposed
Year Initiated:	2014
Revenues:	\$0 (less partner contributions)
Website:	

Description:
 Alpena County and the 26th Circuit Courts have joined together to provided exercise opportunities, education and health programs for employees and their dependents. We have partnered with the local pool and a fitness center to provide free memberships and services for employees and their families. We are also setting up other wellness challenges in cooperation with other local businesses.

Partners for Wellness Program

Partner	Type	Lies Within	Population	Contribution	Savings
Alpena County	County	09 NEMCOG	29,598		
Alpena Regional Hospital	Not-for-Profit	Alpena County	0	\$0	\$0
Plaza Pool	For-Profit	Alpena County	0	\$1,000	
Aplex Fitness Center	For-Profit	Alpena County	0		
Thunder Bowl Lanes	For-Profit	Alpena County	0		
Fresh Palate	For-Profit	Alpena County	0	\$80	\$80
Alpena Farmers Market	For-Profit	Alpena County	0		

Timeline for Wellness Program

Name	Start Date	End Date
Swimming at Pool	01/01/2014	12/31/2014
Aplex Exercise Center	01/01/2014	12/31/2014
Holiday Mixer Exercise Challenge	01/01/2014	01/31/2014
Self Defense Classes	02/01/2014	02/27/2014
Hip Hop Hustle Dance	03/06/2014	03/27/2014
Bowling	04/01/2014	04/30/2014

Shared Service - Alpena County intergovernmental Council

Owner:	Alpena County
Form:	Joint Venture
Primary Purpose:	Collaboration
Scope:	County
Status:	Existing
Year Initiated:	1999
Revenues:	\$0 (less partner contributions)
Website:	

Description:

A council comprised of all elected officials of the County, City and Township that meets three times a year. Working from a prepared agenda, facilitators lead the participants in a constructive discussion of agenda topics. The primary purpose of the committee is to promote intergovernmental dialogue and cooperations. There are sub-committees: Roads, Air Water Quality, Communications, Recycling, Public Safety and Recreations. The sub-committees report their issues and the status or progress made. There is a guest speaker invited to each meeting to present and discuss topics such as the landfill, radio bandwidth changes and veteran's administration.

A. Partners: Alpena County, City of Alpena, Alpena Township, Sanborn Township, Ossineke Township, Green Township, Wellington Township, Long Rapids Township, Maple Ridge Township and Wilson Township.

B. Benefits: Increased cooperative efforts, understanding and recognition among partners.

C. Cost Savings: No quantifiable cost savings.

D. Years Existing: 13

Partners for Alpena County intergovernmental Council

Partner	Type	Lies Within	Population	Contribution	Savings
Alpena County	County	09 NEMCOG	29,598		
Alpena	Township	Alpena County	9,060		
Alpena	City	Alpena County	10,483		
Green	Township	Alpena County	1,228		
Long Rapids	Township	Alpena County	1,010		
Maple Ridge	Township	Alpena County	1,690		
Ossineke	Township	Alpena County	1,675		
Sanborn	Township	Alpena County	2,116		
Wilson	Township	Alpena County	2,029		
Wellington	Township	Alpena County	307		

Shared Service - AS400 Court Shared Services

Owner:	Alpena County
Form:	Joint Venture
Primary Purpose:	Information Technology
Scope:	Region
Status:	Existing
Year Initiated:	1986
Revenues:	\$4,000 (less partner contributions)
Website:	
Description: Alpena County hosts court records for Circuit, District, Family and Probate Courts for Montmorency County	

Partners for AS400 Court Shared Services

Partner	Type	Lies Within	Population	Contribution	Savings
Alpena County	County	09 NEMCOG	29,598		
Montmorency County	County	09 NEMCOG	9,765		

Shared Service - County Wide Ambulance Services

Owner:	Alpena County
Form:	Contractual
Primary Purpose:	Ambulance - EMS
Scope:	County
Status:	Existing
Year Initiated:	1980
Revenues:	\$918,395 (less partner contributions)
Website:	
Description: Alpena County contracts with the City of Alpena to provide countywide EMS services. Current agreement expires 12/31/2013; *year started renewal date	

Partners for County Wide Ambulance Services

Partner	Type	Lies Within	Population	Contribution	Savings
Alpena County	County	09 NEMCOG	29,598		
Alpena	City	Alpena County	10,483		
Alpena	Township	Alpena County	9,060		
Green	Township	Alpena County	1,228		
Long Rapids	Township	Alpena County	1,010		
Maple Ridge	Township	Alpena County	1,690		
Ossineke	Township	Alpena County	1,675		
Sanborn	Township	Alpena County	2,116		
Wellington	Township	Alpena County	307		
Wilson	Township	Alpena County	2,029		

Shared Service - County Wide Recycling Program

Owner:	Alpena County
Form:	Joint Venture
Primary Purpose:	Quality of Life
Scope:	County
Status:	Existing
Year Initiated:	2010
Revenues:	\$0 (less partner contributions)
Website:	

Description:
 A program to provide recycling, transfer station, County wide clean-up day and hazardous material disposal. The program is funded by a \$10.00/year assessment on each participating household.
 All governmental units in Alpena County, Northeast Michigan Council of Governments (NEMCOG) and some government units in Montmorency County.
 B. Benefits: A stable and reliable program that provides necessary waste disposal needs for County residents

Partners for County Wide Recycling Program

Partner	Type	Lies Within	Population	Contribution	Savings
Alpena County	County	09 NEMCOG	29,598		
Alpena	City	Alpena County	10,483		
Alpena	Township	Alpena County	9,060		
Green	Township	Alpena County	1,228		
Long Rapids	Township	Alpena County	1,010		
Ossineke	Township	Alpena County	1,675		
Maple Ridge	Township	Alpena County	1,690		
Sanborn	Township	Alpena County	2,116		
Wellington	Township	Alpena County	307		
Wilson	Township	Alpena County	2,029		

Shared Service - County wide tax bills printing

Owner:	Alpena County
Form:	Contractual
Primary Purpose:	Other
Scope:	County
Status:	Existing
Year Initiated:	
Revenues:	\$41,000 (less partner contributions)
Website:	

Description:
 Alpena County Equalization Department, prints, folds and prepares for mailing all townships tax bill in July and Dec. (7 townships)
 Equalization also prints Assessment Change notices for all townships

Partners for County wide tax bills printing

Partner	Type	Lies Within	Population	Contribution	Savings
Alpena County	County	09 NEMCOG	29,598		
Alpena	City	Alpena County	10,483		
Alpena	Township	Alpena County	9,060		
Green	Township	Alpena County	1,228		
Long Rapids	Township	Alpena County	1,010		
Maple Ridge	Township	Alpena County	1,690		
Ossineke	Township	Alpena County	1,675		
Sanborn	Township	Alpena County	2,116		
Wellington	Township	Alpena County	307		
Wilson	Township	Alpena County	2,029		

Shared Service - Fiber Optic Consortium

Owner:	Alpena County
Form:	Public Private Partnership
Primary Purpose:	Collaboration
Scope:	Region
Status:	Existing
Year Initiated:	2007
Revenues:	\$0 (less partner contributions)
Website:	

Description:

Public partnership to use the fiber optic capabilities of the individual member for the benefit of the partners and the Alpena community.

Alpena County, City of Alpena, Alpena Public Schools, Alpena Community College and Alpena Regional Medical Center are founding members. Since the inception fo the cosortium thirteen members representing Federal and State entities and nonprofit organizations have joined. By combining individual resources it provides the community with a broader fiber optic coverage and capability, provides redundancy capabilities for member and signifcantly reduces any one member's cost to procure expanded fiber optic capabilities.

Cost Savings: No direct savings to the County. Consortium provides important links for partners which allow them to reduce ISP fees.

Due to delay in signing of agreements with State and Federal agencies the project moved slower than anticipated.

Partners for Fiber Optic Consortium

Partner	Type	Lies Within	Population	Contribution	Savings
Alpena County	County	09 NEMCOG	29,598		
Alpena	City	Alpena County	10,483		
Alpena Community College	Postsecondary	Alpena County	0		
Alpena Public Schools	District	Alpena-Montmorency-Alcona ESD	3,961		

Shared Service - IT Computer Services

Owner:	Alpena County
Form:	Contractual
Primary Purpose:	Information Technology
Scope:	County
Status:	Existing
Year Initiated:	2009
Revenues:	\$101,500 (less partner contributions)
Website:	

Description:

IT computer shared services with the City of Alpena. Computer technicians and computer services' Fiber; WAN;

- a. MDOC Fiber resources \$2000 revenue
- b. Alpena Township water tower connectivity
- c. City of Alpena IT Services \$84,000
- d. City of Alpena Fiber Infrastructure \$12,000
- e. Alpena Power Fiber infrastructure*
- f. united Water-Network infrastructure*
- g. City of Alpena-web services \$5000
- h. Michigan State Police-Network infrastructure*
- i. Alpena Township-Network infrastructure*
- j. Alpena Mental Health-Fiber resources \$3500
- k. City of Alpena -Tower corral-\$5000

Due to personnel changes some projects delay and moved to 2013.

Partners for IT Computer Services

Partner	Type	Lies Within	Population	Contribution	Savings
Alpena County	County	09 NEMCOG	29,598		
Alpena	City	Alpena County	10,483		
Alpena	Township	Alpena County	9,060		
State Government	State	Michigan	0		

Shared Service - Mental Health Hearings

Owner:	Alpena County
Form:	Contractual
Primary Purpose:	Collaboration
Scope:	Region
Status:	Existing
Year Initiated:	
Revenues:	\$0 (less partner contributions)
Website:	

Description:

Mental Hearings held at our Mental Health Hospital the Alpena county Probate Judge and Prosecutor attend to various other counties in the state.

A. Partners: County of Alpena, various other counties in the state.

B. Benefits: Saving to various other counties by not having to travel to Alpena Regional Medical Hospital-Pointe East for a mental hearing.

C. Cost Savings: None to Alpena County and difficult to measure due the number and distance each prosecutor and probate judge would have to travel.

Partners for Mental Health Hearings

Partner	Type	Lies Within	Population	Contribution	Savings
Alpena County	County	09 NEMCOG	29,598		
Montmorency County	County	09 NEMCOG	9,765		
Alcona County	County	09 NEMCOG	10,942		
Presque Isle County	County	09 NEMCOG	13,376		