

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

RE: Compliance Form 4887 - Category 2 Consolidation of Services for City of Harper Woods

The City of Harper Woods is pleased to submit form 4887 with the required documents per Public Act 59 Economic Vitality Incentive Program (EVIP) for category 2.

The City of Harper Woods has chosen to track and display this data using Munetrix to make the information readily available to the public and other local units of government.

Included with this letter are the required documents for City of Harper Woods:

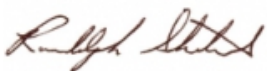
- A listing of previous shared services or consolidations with the estimated cost savings these actions have generated.
- An update of our progress to last year's proposed collaboration
- A plan of one or more proposals to increase existing level of cooperation, collaboration, and consolidation, within the jurisdiction or with other jurisdictions
 - Includes an estimate of the potential savings for any new service or consolidations being planned
 - Includes a timeline we expect to work towards

The attached pages are drawn directly from the reporting feature in our Munetrix homepage. We will make copies available to the public when requested.

All documentation necessary to comply with the EVIP requirements are included with this letter, and we look forward to continue receiving these important funds from the State of Michigan.

Please contact me if you need any further information or clarification.

Sincerely,



Randolph Skotarczyk
City Manager

Michigan Department of Treasury
(Recreated) 4887 (Rev 09-13)

**Economic Vitality Incentive Program/County Incentive Program
Certification of Consolidation of Services**


Issued under authority of 2013 Public Act 59. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for Consolidation of Services payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, a Consolidation Plan as required by 2013 Public Act 59. The plan shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.
2. Submit to Treasury a Consolidation Plan.

City/village/township: This certification, along with a Consolidation Plan, **must be received by February 1, 2014** to receive the February and April payments or on or before March 31, 2014 to receive the April payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

County: This certification, along with a Consolidation Plan, **must be received by February 1, 2014** (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name City of Harper Woods		Local Unit County Name Wayne County	
Local Unit Code 822150		Contact E-Mail Address rskotar@harperwoods.net	
Contact Name Randolph Skotarczyk	Contact Title City Manager	Contact Phone Number 313-343-2505	Extension
Website Address, if reports are available online http://munetrix.com/sections/data/municipal.php?MuniID=73&Type=City			
PART 2: CERTIFICATION			
<i>In accordance with 2013 Public Act 59, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced a Consolidation Plan and has made them available for public viewing in the city, village, township, or county clerk's office or has posted them on a publicly accessible Internet site. The Consolidation Plan is attached to this signed certification.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b) 		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Randolph Skotarczyk	
Title City Manager		Date April 15, 2014	

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**

If you are unable to submit via e-mail, fax to (517) 335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
EVIP/CIP	Y N	Certification Received
Final Certification		Plan Received
		1st C/P Submission Y N
EVIP/CIP Notes		

Shared Services Plan

The concept of shared services includes a wide variety of internal and external forms of cooperation, collaboration and consolidation that are possible. With the current economic decline the need to examine shared services as a viable alternative has steadily increased. The State of Michigan has taken the position that survival of local government is heavily dependent on their ability to examine and implement these types of initiatives.

The City of Harper Woods concurs with this initiative and is committed to participate in initiatives that accomplish the following goals:

- Reducing duplication of services in contiguous communities
- Reducing costs by increased efficiency in deployment of resources
- Increasing communication and information sharing
- Improving service through intergovernmental agreements
- Encouraging sharing of equipment, infrastructure and personnel
- Privatization of services
- Increasing volunteer participation in service delivery

Summary of Shared Service Initiatives

Name	Purpose	Form	Scope	Status	Year	Data Owner	# of Partners
Combined Dispatch and Lockup	Collaboration	Individual Community Initiative	External	In Process	2011	Harper Woods	1
Consolidation of 32A District Court with Municipal Courts	Collaboration	Joint Venture	External	Dropped	2012	Harper Woods	1
Shared Municipal Administration Program	Administration	Individual Community Initiative	Internal	Dropped	2012	Harper Woods	1
Auxiliary Police Reserve Program	Public Safety	Individual Community Initiative	Internal	Proposed	2014	Harper Woods	1
Recreational Conservancy	Quality of Life	Independent Authority	External	Proposed	2013	Harper Woods	2
Alternative School Project	Collaboration	Joint Venture	External	Existing	2012	Harper Woods	2
CLEMIS - Courts and Law Enforcement Management Information Systems	Police	Contractual	Region	Existing	1976	Auburn Hills	99
Court Diversion Program	Other	Joint Venture	External	Existing	1980	Grosse Pointe Woods	6
Early Warning Siren Warning System	Dispatch	Joint Venture	External	Existing	2011	Grosse Pointe Woods	5
Homeland Security and Emergency Preparedness	Homeland Security	Joint Venture	Internal	Existing	1981	Wayne County	44
Honor Guard	Police	Joint Venture	External	Existing	2008	Grosse Pointe Woods	5
Joint Waste and Recycling	Collaboration	Independent Authority	External	Existing	2013	Harper Woods	6
Local Emergency Planning Committee (LEPC)	Homeland Security	Joint Venture	County	Existing	1987	Wayne County	41
Operational changes in police and fire service delivery	Public Safety	Contractual	Internal	Existing	2012	Harper Woods	1
Pointe Area Assisted Transportation Services (PAATS)	Transportation	Joint Venture	Region	Existing		Grosse Pointe Woods	6

Privatize Ambulance Service	Public Safety	Public Private Partnership	Internal	Existing	2013	Harper Woods	1
Public Safety Mutual Aid Collaborative	Fire	Joint Venture	External	Existing	1956	Grosse Pointe Woods	6
Public Safety Radio System Upgrade	Police	Joint Venture	External	Existing	2012	Grosse Pointe Woods	6
SEMCOG	Collaboration	Contractual	Region	Existing	1968	Warren	158
SMART Bus Transportation	Transportation	Independent Authority	Region	Existing	1967	Utica	77
Traffic Signal Maintenance	Public Works	Contractual	County	Existing	1981	Wayne County	32
Wayne County Public Safety Communications System	Homeland Security	Contractual	County	Existing	2013	Wayne County	27

Shared Service - Combined Dispatch and Lockup

Owner:	Harper Woods
Form:	Individual Community Initiative
Primary Purpose:	Collaboration
Scope:	External
Status:	In Process
Year Initiated:	2011
Revenues:	\$220,000 (less partner contributions)
Website:	

Description:
 Reduce duplication of work and increase efficiency by combining functions of public safety dispatching and prisoner lockup with neighboring communities. Within a geographic area of 10 miles there are 10 communities that all perform similar tasks in dispatching police and fire departments. Within five square miles there are five communities that each maintain a local lockup to hold prisoners. Considerable savings could be obtained in joining with another community to perform the shared duties.

Status Update: While we are actively seeking partnership and collaboration partners the project is currently stalled. Up to the Present time we have been unable to find either a willing partner or a partner that offers any cost effective savings.

Estimated Savings: 150,000 in potential savings from duplicated equipment that is scheduled for replacement.

Partners for Combined Dispatch and Lockup

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236		\$0

Timeline for Combined Dispatch and Lockup

Name	Start Date	End Date
Prepare outline of program and review costs	09/05/2011	09/09/2011
Conduct meetings to locate partner	01/02/2012	12/31/2012
Final determination on continuation of program	12/31/2014	12/31/2014

Shared Service - Consolidation of 32A District Court with Municipal Courts

Owner:	Harper Woods
Form:	Joint Venture
Primary Purpose:	Collaboration
Scope:	External
Status:	Dropped
Year Initiated:	2012
Revenues:	\$0 (less partner contributions)
Website:	

Description:
 When District Court 32A was originally created it was planned to join 32A with the Municipal Courts of the Grosse Pointe communities into two District Courts 32A and 32B. The Grosse Pointes had decided that it was their desire to continue with their current municipal court.

In 2012, the District Court Judge of 32A had proposed to renew an effort to combine the District and Municipal Courts.

Barriers:

The District Court failed to actively pursue the issue. Satisfaction of the Grosse Pointes with the municipal court system and desire to maintain local control of the courts resulted in a lack of interest in pursuing the initiative.

Partners for Consolidation of 32A District Court with Municipal Courts

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236		\$0

Timeline for Consolidation of 32A District Court with Municipal Courts

Name	Start Date	End Date
Initial concept discussion	01/02/2012	01/03/2012
Progress meeting	08/13/2012	08/13/2013
Program dropped	01/07/2013	01/08/2013

Shared Service - Shared Municipal Administration Program

Owner:	Harper Woods
Form:	Individual Community Initiative
Primary Purpose:	Administration
Scope:	Internal
Status:	Dropped
Year Initiated:	2012
Revenues:	\$200,000 (less partner contributions)
Website:	

Description:
 Local municipalities share administrative tasks such as tax collection, payroll, code enforcement and building permits. Several small communities each performing these tasks independently are personnel intensive and often are duplicating similar work. Combining communities to share these duties provides an opportunity to better utilize personnel and increase efficiency.

Barriers Experienced:
 Unable to generate interest from potential partners. Unwillingness to surrender local control and political differences were major barriers.

Partners for Shared Municipal Administration Program

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236		\$0

Timeline for Shared Municipal Administration Program

Name	Start Date	End Date
Outline potential opportunities	01/02/2012	01/16/2012
Locate partnerships and discuss potential	03/12/2012	08/26/2013
Evaluate feasibility	09/09/2013	09/09/2013

Shared Service - Auxiliary Police Reserve Program

Owner:	Harper Woods
Form:	Individual Community Initiative
Primary Purpose:	Public Safety
Scope:	Internal
Status:	Proposed
Year Initiated:	2014
Revenues:	\$120,000 (less partner contributions)
Website:	

Description:

Recruit, train and deploy civilian volunteers sworn as reserve officers to increase police visibility and to address public safety concerns in areas where perception of crime is most prevalent. The City of Harper Woods currently has an ordinance in place to allow for the formation of an Auxiliary Police Reserve, but there have not been reserve officers over the last twenty years. With requirements to reduce staffing, use of a volunteer program would help to improve the visibility of police and to reduce the perception of crime in the community.

ESTIMATED SAVINGS: \$120,000 potential savings by increasing police presence by use of civilians as opposed to sworn officers.

Partners for Auxiliary Police Reserve Program

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236		\$0

Timeline for Auxiliary Police Reserve Program

Name	Start Date	End Date
Develop operational guidelines	01/06/2014	01/31/2014
Begin active recruitment of volunteers	02/03/2014	02/28/2014
Field Training	04/01/2014	05/30/2014
Deploy Reserves	06/02/2014	06/02/2014

Shared Service - Recreational Conservancy

Owner:	Harper Woods
Form:	Independent Authority
Primary Purpose:	Quality of Life
Scope:	External
Status:	Proposed
Year Initiated:	2013
Revenues:	\$70,000 (less partner contributions)
Website:	

Description:
 Working with another community to form a Recreational Authority under PA 321 of 2001. The purpose of the Conservancy is to acquire, construct, operate, maintain and/or improve facilities to the full extent permitted under the act to include public parks, recreation centers. The Conservancy would have the power to acquire, hold, purchase, lease accept grants gifts and contributions, hire full or part time employees and retain professional services. The Conservancy would provide for the maintenance of all real and personal property of the conservancy and may enter into contracts and receive revenue as appropriated by State or Municipality.

Status Update:

While considerable work has been done to date, the project is currently stalled due to factors sited in barriers.

Barriers:

Gaining acceptance from local politicians and public concerns of lack of local control have been major issues.

Estimated Savings:

\$70,000 in initial savings in reduction of current operational costs. Additional benefits would be gained in active solicitation of grants and donations to improve quality of recreational services available to the residents.

Partners for Recreational Conservancy

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236		\$0
Detroit	City	Wayne County	713,777		

Timeline for Recreational Conservancy

Name	Start Date	End Date
Review with Council	12/09/2013	12/10/2013
Final determination on continuation of program	10/31/2014	11/01/2014
Program development	02/04/2013	02/27/2013
Meeting with potential partner and charitable donars	04/08/2013	04/24/2013
Preliminary review of Articles of Incorporation	05/06/2013	05/28/2013
Agreement on Local Share Costs	11/11/2013	11/12/2013
Agreement on Local Share Costs	11/11/2013	11/12/2013

Shared Service - Alternative School Project

Owner:	Harper Woods
Form:	Joint Venture
Primary Purpose:	Collaboration
Scope:	External
Status:	Existing
Year Initiated:	2012
Revenues:	\$72,000 (less partner contributions)
Website:	

Description:

The City of Harper Woods worked in partnership with school district and private alternative school to provide location for alternative education programming by re-purposing underutilized public building.

In 2013 ATS renovated and began operation of joint project with Harper Woods School District on alternative educational programs. Program has been working successfully since date of implementation.

Partners for Alternative School Project

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236		\$72,000
Harper Woods, The School District of the City of	District	Wayne RESA	1,487		

Timeline for Alternative School Project

Name	Start Date	End Date
Opened Discussions on concept	02/06/2012	02/07/2012
Legal research and feasibility	03/31/2012	04/01/2012
Project planning and preparation	04/30/2012	05/01/2012
Document approvals	04/30/2012	04/30/2012
Approval of Council and signed agreement	09/24/2012	09/24/2012
Transfer of Property Ownership	10/08/2012	10/09/2012

Shared Service - CLEMIS - Courts and Law Enforcement Management Information Systems

Owner:	Auburn Hills
Form:	Contractual
Primary Purpose:	Police
Scope:	Region
Status:	Existing
Year Initiated:	1976
Revenues:	\$0 (less partner contributions)
Website:	http://www.oakgov.com/clemis/

Description:
 Oakland County's Courts and Law Enforcement Management Information System, commonly called CLEMIS, is state-of-the-art computer technology used by criminal justice and public safety agencies. By serving as a technical link among multiple agencies, CLEMIS promotes communication and sharing of criminal justice information.
 CLEMIS provides technical solutions through a cooperative effort that are affordable and efficient for criminal justice and public safety agencies of all sizes.
 By serving as a technical link among multiple agencies, CLEMIS promotes communication and sharing of criminal justice information. CLEMIS standards and policies, as established and monitored by the Advisory Committee, are important in assuring the integrity of information entered into the CLEMIS system.
 The CLEMIS vision is to empower criminal justice and public safety agencies to maximize the use of collected data, so they may enhance their daily operations and perform comprehensive planning.
 CLEMIS is a division of Oakland County's Department of Information Technology

Partners for CLEMIS - Courts and Law Enforcement Management Information Systems

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236		
9 Not-for-Profits			0		
8 Villages			41,041		
58 Citys			1,697,643	\$100,167	\$1,751,400
4 Postsecondarys			0		
20 Townships			724,029		

Timeline for CLEMIS - Courts and Law Enforcement Management Information Systems

Name	Start Date	End Date
No Barriers Encountered	07/01/2013	06/30/2014

Shared Service - Court Diversion Program

Owner:	Grosse Pointe Woods
Form:	Joint Venture
Primary Purpose:	Other
Scope:	External
Status:	Existing
Year Initiated:	1980
Revenues:	\$1 (less partner contributions)
Website:	

Description:

The five Grosse Pointes and Harper Woods have established a joint Juvenile Diversion Program through the district court with the assistance of CARE of Macomb County. The Juvenile Diversion Program is a voluntary, confidential alternative to the formal court process for juveniles. The program makes it possible for offenders to take responsibility for their unlawful actions and make restitution to their victims and the community. Once approved, fulfilling a Diversion contract results in the dismissal of charges, and has been shown to deter further unlawful behavior. A vast majority of the people who complete the program do not re-offend. The program also is cost effective because it takes less time and money to process a case through the Diversion Program than through the court system. Harper Woods and the five Grosse Pointes chose to fund this program so it is free to participants, but it is also possible to pass the program charges (which are much lower than going through the traditional court system) to the offender. Either method provides efficiency in the court system by reducing case loads, and if passed onto the offender, costs as well.

Savings:

Approximately \$30,000 in costs saving from cost of incarceration.

Partners for Court Diversion Program

Partner	Type	Lies Within	Population	Contribution	Savings
Grosse Pointe Woods	City	Wayne County	16,135		
Grosse Pointe	City	Wayne County	5,421		
Grosse Pointe Farms	City	Wayne County	9,479		
Grosse Pointe Park	City	Wayne County	11,555		
Grosse Pointe Shores	City	Wayne County	3,008		
Harper Woods	City	Wayne County	14,236		\$30,000

Shared Service - Early Warning Siren Warning System

Owner:	Grosse Pointe Woods
Form:	Joint Venture
Primary Purpose:	Dispatch
Scope:	External
Status:	Existing
Year Initiated:	2011
Revenues:	\$1 (less partner contributions)
Website:	

Description:
 An emergency management grant was received through Wayne County to install early warning sirens throughout the Grosse Pointes and Harper Woods with work being completed in 2011. Grosse Pointe Woods provides activation of outdoor sirens for the participating jurisdictions. Siren activation is provided in the event of severe weather conditions and for the testing of these sirens on a monthly basis.

Savings:
 \$30,000 in savings on the initial project. Annual there are some savings in repair and upkeep and replacement of worn equipment.

Partners for Early Warning Siren Warning System

Partner	Type	Lies Within	Population	Contribution	Savings
Grosse Pointe Woods	City	Wayne County	16,135		
Grosse Pointe	City	Wayne County	5,421		
Grosse Pointe Park	City	Wayne County	11,555		
Grosse Pointe Shores	City	Wayne County	3,008		
Harper Woods	City	Wayne County	14,236		\$30,000

Shared Service - Homeland Security and Emergency Preparedness

Owner:	Wayne County
Form:	Joint Venture
Primary Purpose:	Homeland Security
Scope:	Internal
Status:	Existing
Year Initiated:	1981
Revenues:	\$0 (less partner contributions)
Website:	

Description:

Wayne County, through its Department of Homeland Security and Emergency Management, provides consolidated homeland security and emergency management services for Wayne County communities that include, but are not limited, to the following: sets forth administrative and operational policy and procedures that will provide for the efficient utilization of all resources during the occurrence or threat of widespread or severe damage, injury, or loss of life or property within Wayne County. Provides a single comprehensive plan for the provision of disaster or emergency response and recovery services. Organizes, coordinates and directs the actions of Wayne County disaster relief forces and those of the Wayne County communities, to facilitate emergency operations in the event of a disaster. Provides procedures and policies whereby the normal day-to-day operation of County government, participating local municipal governments and participating volunteer service agencies are organized into an effective disaster relief organization and identifies and assigns to local departments and agencies various responsibilities and tasks for disaster response operations. This service assists communities in the consolidation and centralization of homeland security and emergency management. Wayne County's efforts great reduce the costs for community's personnel assigned to homeland security and emergency management.

Participating communities save the personnel costs with managing and administrating their own independent Emergency Management programs and supporting their own Local Emergency Planning Committee. The communities do make make any monetary contributions to this program, though some do provide advisory personnel.

Partners for Homeland Security and Emergency Preparedness

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236	\$0	\$0
33 Citys			1,531,083	\$0	\$0
10 Townships			289,803	\$0	\$0
1 Countys			1,820,584		

Shared Service - Honor Guard

Owner:	Grosse Pointe Woods
Form:	Joint Venture
Primary Purpose:	Police
Scope:	External
Status:	Existing
Year Initiated:	2008
Revenues:	\$0 (less partner contributions)
Website:	

Description:
 Cost is Undeterminable/Value Added Service. The Honor Guard is a ceremonial unit responsible for attending special community events such as parades, memorial presentations and funerals for public safety officers in the communities. The Honor Guard consists of 1-2 officers from each community. Members undergo one week of training which covers topics such as marching in formation, proper flag presentation and folding, holding the casket and memorial presentations. This collaboration allows the public safety officers to take part in community events, properly represent their department and comrades during high profile events and increase public relations. The collaboration between the five communities has allowed for the sharing of costs associated with the group such as the purchasing of additional uniforms, training classes and specialized badges. Participation in the Honor Guard is voluntary and while attending events outside of the five communities, participants are not paid.

Savings:
 \$16,000 in additional costs would be added if Harper Woods was to operate Honor Guard with all Harper Woods personnel.

Partners for Honor Guard

Partner	Type	Lies Within	Population	Contribution	Savings
Grosse Pointe Woods	City	Wayne County	16,135		
Grosse Pointe	City	Wayne County	5,421		\$1
Grosse Pointe Farms	City	Wayne County	9,479		\$1
Grosse Pointe Park	City	Wayne County	11,555	\$1	
Harper Woods	City	Wayne County	14,236	\$1	\$16,000

Shared Service - Joint Waste and Recycling

Owner:	Harper Woods
Form:	Independent Authority
Primary Purpose:	Collaboration
Scope:	External
Status:	Existing
Year Initiated:	2013
Revenues:	\$0 (less partner contributions)
Website:	

Description:
 Refuse Disposal Authority

The constituent municipalities contract with the Authority to contract for refuse disposal of all refuse collected within their municipal systems and/or otherwise within their control. The Authority has the power to contract with any person, firm, corporation, public or private, for the performance of the disposal of waste excluding recyclables, yard waste, compost, refuse not in their control.

Joint Recycling Contract

The participating communities work together to contract services for the pickup and disposal of recyclables under one contract to achieve savings through economy of scale.

Savings:

\$87,900 in estimated savings from loss of economy of scale. Difficult to compute since independent bids were not secured.

Barriers:

None

Partners for Joint Waste and Recycling

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236		\$87,900
Grosse Pointe	City	Wayne County	5,421		
Grosse Pointe Farms	City	Wayne County	9,479		
Grosse Pointe Park	City	Wayne County	11,555		
Grosse Pointe Shores	City	Wayne County	3,008		
Grosse Pointe Woods	City	Wayne County	16,135		

Timeline for Joint Waste and Recycling

Name	Start Date	End Date
Extension of curbside contracts	09/09/2011	03/19/2012
Extension of curbside contracts	03/19/2012	03/20/2012
Extension of Waste Authority	01/07/2013	03/10/2014

Shared Service - Local Emergency Planning Committee (LEPC)

Owner:	Wayne County
Form:	Joint Venture
Primary Purpose:	Homeland Security
Scope:	County
Status:	Existing
Year Initiated:	1987
Revenues:	\$0 (less partner contributions)
Website:	

Description:
 The Wayne County Local Emergency Planning Committee's (WC LEPC's) mission is to ensure compliance with the hazardous materials reporting requirements of the Environmental Protection Agency's regulations (known as SARA Title III) and to offer access to information on the storage of such materials for the benefit of the county's residents, businesses and industries. The WC LEPC carries out this mission for all communities in Wayne County except three that have their own LEPC's (Detroit, Wayne and Romulus). Shared service results from the fact that the forty communities in Wayne County that are part of the WC LEPC have Wayne County to comply with SARA Title III and provide access to information on hazardous materials in Wayne County. In addition, the WC LEPC has organized a regional LEPC to include all Wayne County LEPC's and the Oakland County LEPC. This regional organization coordinates activities that support hazardous materials safety and reporting. Plans for region wide shared services are ongoing. Wayne County's efforts great reduce the costs for community's personnel assigned to EPA SARA Title III compliance.

Partners for Local Emergency Planning Committee (LEPC)

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236	\$0	\$0
30 Citys			775,724	\$0	\$0
10 Townships			289,803	\$0	\$0
1 Countys			1,820,584		

Shared Service - Operational changes in police and fire service delivery

Owner:	Harper Woods
Form:	Contractual
Primary Purpose:	Public Safety
Scope:	Internal
Status:	Existing
Year Initiated:	2012
Revenues:	\$1,002,150 (less partner contributions)
Website:	

Description:
 The City of Harper Woods had operated traditional police and fire service delivery. With declining revenues and the need to reduce expenditures through staffing reductions the ability to provide adequate services was significantly diminished.

A hybrid public safety concept was developed that significantly reduced staffing for the fire department by cross training police officers as police fire fighters. Negotiations were held with both unions and agreements were obtained that accomplished the following goals:

1. Elimination of Police and Fire Chief and creation of Public Safety Directors position.
2. Reduce number of full time fire fighters with a guarantee of minimum number of full time fire fighters to remain on staff.
3. Cross training of all police officers to include fire fighting duties.
4. Agreements with fire fighters to work in unison with fire trained police officers.
5. Joint training to insure increased efficiency and operational stability

Barriers:

Process involved negotiations with three separate unions to adopt contract language that would permit consolidation of operations. Initial reluctance from public and local politicians had to be overcome.

Partners for Operational changes in police and fire service delivery

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236		\$1,002,150

Timeline for Operational changes in police and fire service delivery

Name	Start Date	End Date
Program development	09/26/2011	11/28/2011
Negotiations with unions	05/01/2012	12/31/2012
Council Approval	01/21/2013	01/22/2013
Full implementation	03/31/2014	04/01/2014

Shared Service - Pointe Area Assisted Transportation Services (PAATS)

Owner:	Grosse Pointe Woods
Form:	Joint Venture
Primary Purpose:	Transportation
Scope:	Region
Status:	Existing
Year Initiated:	
Revenues:	\$0 (less partner contributions)
Website:	

Description:
 This service provides seniors (60+) and Grosse Pointe/Harper Woods residents who are handicapped with transportation anywhere in the area bounded by 11 Mile Road, Gratiot Avenue, Chalmers and Jefferson Avenue. The cost per one-way trip is \$2.00 within Harper Woods and the five Grosse Pointes; \$3.00 outside the limits of the six cities, but still within the PAATS boundaries; and \$4.00 to any approved site-specific location. This service is sponsored by the Grosse Pointes, Harper Woods, Community Development Block Grant Program, Michigan Department of Transportation and SMART.

Savings:
 \$0 - Program adds value in service to the community at earlier point in operation program added costs up to \$-120,000.

Partners for Pointe Area Assisted Transportation Services (PAATS)

Partner	Type	Lies Within	Population	Contribution	Savings
Grosse Pointe Woods	City	Wayne County	16,135		
Grosse Pointe	City	Wayne County	5,421		
Grosse Pointe Farms	City	Wayne County	9,479		
Grosse Pointe Park	City	Wayne County	11,555		
Grosse Pointe Shores	City	Wayne County	3,008		
Harper Woods	City	Wayne County	14,236		\$0

Shared Service - Privatize Ambulance Service

Owner:	Harper Woods
Form:	Public Private Partnership
Primary Purpose:	Public Safety
Scope:	Internal
Status:	Existing
Year Initiated:	2013
Revenues:	\$470,000 (less partner contributions)
Website:	

Description:
 Privatization of local operation of emergency medical services to private vendor. EMS transport had been conducted by fire personnel and with need to reduce staffing due to financial stress, private vendor was obtained to maintain and operate ambulances within the city and to be dispatched to render emergency medical assistance and provide transportation to area hospitals.

Local paramedics respond as first responders to medical emergency and assist private ambulance service as needed.

Partners for Privatize Ambulance Service

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236	\$0	\$220,000

Timeline for Privatize Ambulance Service

Name	Start Date	End Date
Concept discussions	01/09/2012	01/31/2012
Union Negotiations	02/04/2013	08/30/2013
Final Contract modifications	12/21/2012	12/21/2012
Program implementation	01/01/2013	01/02/2013

Shared Service - Public Safety Mutual Aid Collaborative

Owner:	Grosse Pointe Woods
Form:	Joint Venture
Primary Purpose:	Fire
Scope:	External
Status:	Existing
Year Initiated:	1956
Revenues:	\$0 (less partner contributions)
Website:	

Description:
 Since 1956, the 5 Grosse Pointes and Harper Woods have collaborated in providing a mutual aid agreement to provide public safety services to their citizens. Rather than a police or fire mutual aid, this public safety mutual aid agreement involves all officers and fire personnel taking part in cross training in the fields of fire and law enforcement. Additional personnel/equipment are called for in the event of a local incident beyond the resources of any one municipality.

Partners for Public Safety Mutual Aid Collaborative

Partner	Type	Lies Within	Population	Contribution	Savings
Grosse Pointe Woods	City	Wayne County	16,135		
Grosse Pointe	City	Wayne County	5,421		
Grosse Pointe Farms	City	Wayne County	9,479		
Grosse Pointe Park	City	Wayne County	11,555		
Grosse Pointe Shores	City	Wayne County	3,008		
Harper Woods	City	Wayne County	14,236		\$416,000

Shared Service - Public Safety Radio System Upgrade

Owner:	Grosse Pointe Woods
Form:	Joint Venture
Primary Purpose:	Police
Scope:	External
Status:	Existing
Year Initiated:	2012
Revenues:	\$0 (less partner contributions)
Website:	

Description:
 Department of Homeland Security funding recently became available through Wayne County in May 2011 to assist in the purchase of a new and upgraded radio system. A new system consists of all new hardware and software with new dispatch consoles. The new server will be housed at the City of Grosse Pointe Farms. The new proposed system is compatible with the State of Michigan Astor 25 system. The Grosse Pointes and Harper Woods will have direct access to radio communications with other jurisdictions, including the City of Detroit and Macomb County. Currently, the Grosse Pointes and Harper Woods Departments are on a separate, stand alone radio frequency. This grant was awarded to resolve interoperability issues outside of the Grosse Pointes and Harper Woods. The cost of the new radio system and upgrades, as provided by the vendor, is \$1,050,000. Of that amount, \$485,000 will be reimbursed by Wayne County through the Homeland Security Grant leaving a balance of \$565,000 to be paid by the communities. The cost breakdown of the new system is as follows: Grosse Pointe Farms \$ 137,751.78 Grosse Pointe City \$ 63,440.39 Grosse Pointe Park \$ 117,409.03 Grosse Pointe Shores \$ 54,631.94 Grosse Pointe Woods \$ 131,540.55 Harper Woods \$ 59,283.31 Wayne County (DHS Grant) \$ 485,943.00 Total \$1,050,000.00 Installation/activation is expected in March 2012. This program is now fully implemented and was activated in September 2012. The only barrier encountered was the delay in receiving the required equipment.

Partners for Public Safety Radio System Upgrade

Partner	Type	Lies Within	Population	Contribution	Savings
Grosse Pointe Woods	City	Wayne County	16,135	\$131,540	\$113,322
Grosse Pointe	City	Wayne County	5,421	\$63,440	\$54,620
Grosse Pointe Farms	City	Wayne County	9,479	\$137,751	\$118,618
Grosse Pointe Park	City	Wayne County	11,555	\$117,409	\$101,125
Grosse Pointe Shores	City	Wayne County	3,008	\$54,631	\$47,039
Harper Woods	City	Wayne County	14,236	\$59,283	\$51,073

Shared Service - SEMCOG

Owner:	Warren
Form:	Contractual
Primary Purpose:	Collaboration
Scope:	Region
Status:	Existing
Year Initiated:	1968
Revenues:	\$8,000,000 (less partner contributions)
Website:	www.semco.org

Description:

SEMCOG was established in 1968 as a regional planning partnership in Southeast Michigan. We are accountable to local governments who join as members. [Membership](#) is open to all counties, cities, villages, townships, intermediate school districts, community colleges, and public universities in Livingston, Macomb, Monroe, Oakland, St. Clair, Washtenaw, and Wayne Counties. Citizens are represented at SEMCOG through their local elected officials. Funding for SEMCOG is provided by federal and state grants, contracts, and membership dues.

Update - February, 2014

SEMCOG supplies much of the material that the Village needs to comply with the "Jurisdictional" NPDES permit requirements.

Partners for SEMCOG

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236		\$0
77 Citys			2,805,058	\$7,170	\$0
7 Countys			4,704,743	\$0	\$0
6 Postsecondarys			0	\$0	\$0
6 ISDs			698,320	\$0	\$0
51 Townships			1,230,035	\$0	\$0
11 Villages			50,103	\$0	\$0

Shared Service - SMART Bus Transportation

Owner:	Utica
Form:	Independent Authority
Primary Purpose:	Transportation
Scope:	Region
Status:	Existing
Year Initiated:	1967
Revenues:	\$0 (less partner contributions)
Website:	http://www.smartbus.org

Description:

The Suburban Mobility Authority for Regional Transportation (SMART) is Southeast Michigan's only regional bus system helping people get to/from work, school, medical appointments, shopping centers, entertainment and cultural events. Providing 12 million rides annually, SMART operates 275 Fixed Route buses on 54 routes, 7 days a week, 22 hours a day as well as Connector Service for seniors and people with disabilities who can't access SMART's regular Fixed Route service. Additionally, through our Community Partnership Program (CPP), SMART partners with 75 municipalities and organizations to support local transit service by leveraging federal funding that is returned to local communities.

Annual savings based on provision of two Smart Buses with five year life costing approximately \$60,000.

Partners for SMART Bus Transportation

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236		\$0
6 Villages			24,496		
53 Citys			1,658,563	\$11,764,616	\$11,000
18 Townships			546,328	\$4,609,388	

Shared Service - Traffic Signal Maintenance

Owner:	Wayne County
Form:	Contractual
Primary Purpose:	Public Works
Scope:	County
Status:	Existing
Year Initiated:	1981
Revenues:	\$200,000 (less partner contributions)
Website:	

Description:

Wayne County Roads Division provides traffic signal maintenance for 33 area communities and the Wayne County Airport Authority. The communities realize saving in inventory holding costs, labor and administrative costs.

Partners for Traffic Signal Maintenance

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236		\$0
3 Townships			149,621	\$0	\$0
27 Citys			663,998	\$0	\$0
1 Not-for-Profits			0	\$0	\$0
1 Countys			1,820,584		

Shared Service - Wayne County Public Safety Communications System

Owner:	Wayne County
Form:	Contractual
Primary Purpose:	Homeland Security
Scope:	County
Status:	Existing
Year Initiated:	2013
Revenues:	\$0 (less partner contributions)
Website:	

Description:

Wayne County, through its Department of Homeland Security and Emergency Management, has invested over 16 million dollars over the last 9 years in planning, infrastructure and user equipment to allow interoperable county-wide public safety communications through use of the Michigan Public Safety Communications System (MPSCS). This investment by Wayne County has allowed partners to migrate from costly, antiquated, stand-alone communications systems to a system that meets current communications standards (APCO-25) and enables public safety agencies, mutual aid and response teams to communicate with each other. This investment by Wayne County has saved hundreds of thousands of dollars in planning, infrastructure and equipment costs to individual communities. Additionally, there are many private sector and non-governmental organizations in Wayne County that operate on the MPSCS utilizing Wayne County communications infrastructure. The Wayne County Public Safety Communications System proposal will put a structure in place to administer, maintain and continually improve the system for the most effective and efficient use of funding going forward.

The communities have benefited from the \$16 million dollar investment Wayne County has made over the last 9 years. There are no known barriers for this shared service.

Partners for Wayne County Public Safety Communications System

Partner	Type	Lies Within	Population	Contribution	Savings
Harper Woods	City	Wayne County	14,236	\$0	\$0
7 Townships			243,297	\$0	\$0
19 Citys			546,014	\$0	\$0
1 Countys			1,820,584	\$0	\$0

Timeline for Wayne County Public Safety Communications System

Name	Start Date	End Date
Identify and Confirm Partners	01/02/2013	04/02/2013
Identify and Confirm Cost	01/02/2013	06/03/2013
Identify Funding Source	06/03/2013	08/30/2013
Complete and Operational	08/30/2013	10/31/2013