

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909

RE: Compliance Form 4886 for Brandon Township, MI Transparency & Accountability

The Brandon Township is pleased to submit form 4886 with the required documents per Public Act 107, in compliance with the State of Michigan's Transparency and Accountability Initiative.

The Brandon Township has chosen to use a web-service for this requirement, and has partnered with Munetrix to showcase our data.

Included with this letter are the required documents for Brandon Township's:

- Citizen's Guide to Finances including our Pension and OPEB status
- Performance Dashboard
- Debt Service Report
- Projected Budget Report

We have made the data available to the public via a link on our website; as well we will make available limited quantities of paper copies in our municipality lobby and notify residents in our periodic mailings. You will find the confirmation of our website link and various supporting transparency documentation included with this letter.

We look forward to receiving these important funds from the State of Michigan and trust you will contact us if there are any questions or concerns.

Sincerely,



Kathy Thurman
Supervisor

Michigan Department of Treasury
(Recreated) 4886 (Rev. 08-17)

City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2017 Public Act 107. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2017 Public Act 107. The local unit must include in any mailing of general information to its citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2017**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-373-2697.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name Brandon Township		Local Unit County Name Oakland County	
Local Unit Code 631040		Contact E-Mail Address kthurman@brandontownship.us	
Contact Name Kathy Thurman	Contact Title Supervisor	Contact Telephone Number 248-627-4918	Extension
Website Address, if reports are available online http://munetrix.com/sections/data/municipal.php?MuniID=1160&Type=Township			Current Fiscal Year End Date 2017-12-31
PART 2: CITIZEN'S GUIDE			
Check any of the following that apply:			
<input type="checkbox"/> The local unit has elected to use Treasury's online Citizen's Guide to comply with the legislative requirements. Therefore, a copy of the Citizen's Guide will not be submitted to Treasury.			
<input type="checkbox"/> The local unit does not have any unfunded pensions or other post employment benefits (OPEB).			
PART 3: CERTIFICATION			
<i>In accordance with 2017 Public Act 107, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report and 2) will include in any mailing of general information to our citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification, unless otherwise noted in Part 2.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b) 		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Kathy Thurman	
Title Supervisor		Date November 29, 2017	

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**
If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
CVTRS/CIP Eligible Y N	Certification Received	Citizen's Guide Received
Performance Dashboard Received	Debt Service Report Received	Projected Budget Report Received
Final Certification	CVTRS/CIP Notes	

General Info

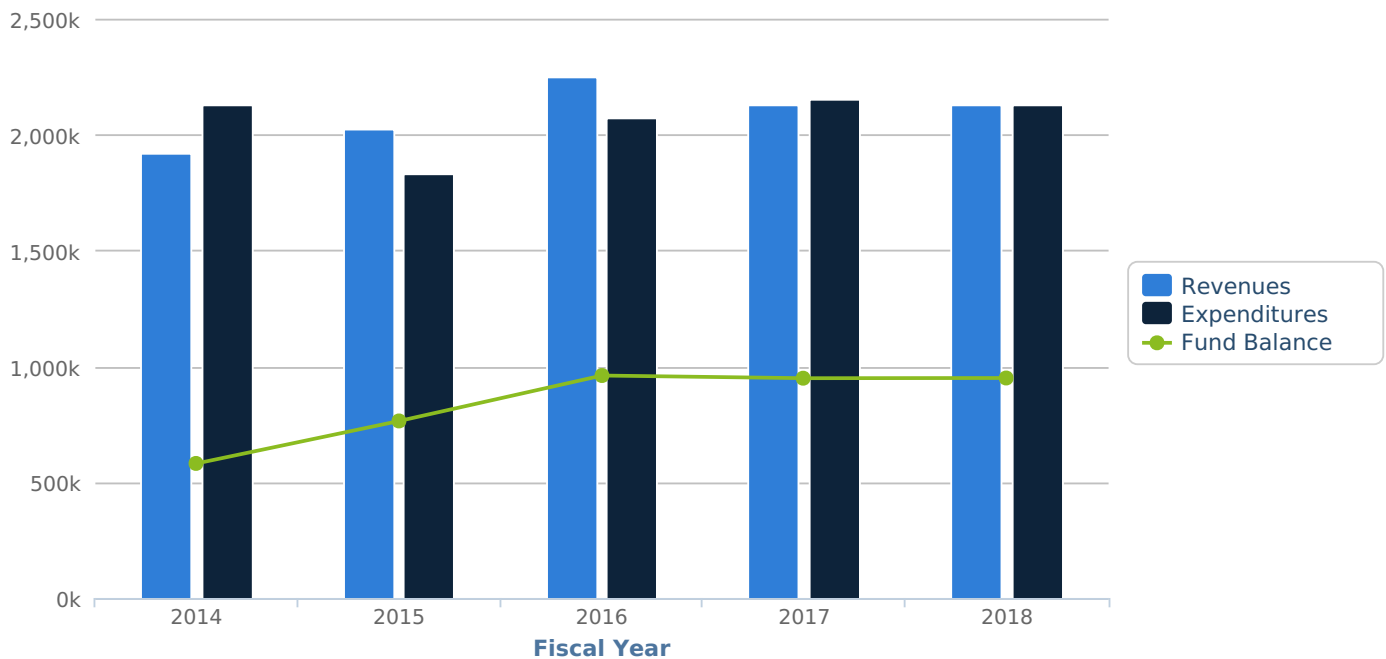
Name	Type	Fiscal Year End	Population (2010)	Phone	Website
Brandon Township	Township	December	15,179	(248) 627-4918	http://www.brandontownship.us/

Multi-Year General Fund Only

Year	Data Status	Fiscal Score	Population	General Fund Revenues	General Fund Expenditures	*Available Fund Balance	Taxable Value
2018	Forecast	0	15,475	\$2,131,203	\$2,130,350	\$949,424	\$525,461,361
2017	Amended Budget	0	15,475	\$2,126,938	\$2,157,918	\$948,569	\$525,461,361
2016	Historic	0	15,475	\$2,248,980	\$2,070,598	\$960,075	\$508,564,864
2015	Historic	0	15,605	\$2,022,672	\$1,830,207	\$764,049	\$489,835,955
2014	Historic	0	15,575	\$1,921,204	\$2,131,289	\$580,735	\$444,752,272

*Available Fund Balance includes Committed, Assigned, and Unassigned Funds. It excludes Nonspendable and Restricted Funds.

How We Have Managed Our Resources



Fiscal Year Assumptions Notes

2018 Notes:

The forecasted assumptions for 2018 are based on previous spending and a steady economy. General Fund revenues for 2018 are estimated to increase. In addition to increases in property tax revenue, partially resulting from over 50 new homes being built in 2017, we should see an increase to both constitutional and statutory sales tax revenue. Even though health care costs for 2018 will decrease, expenditures will increase slightly due to a 2% wage increase and the increased cost for goods and services.

Financial Statement

Including General Fund only

Balance Sheet

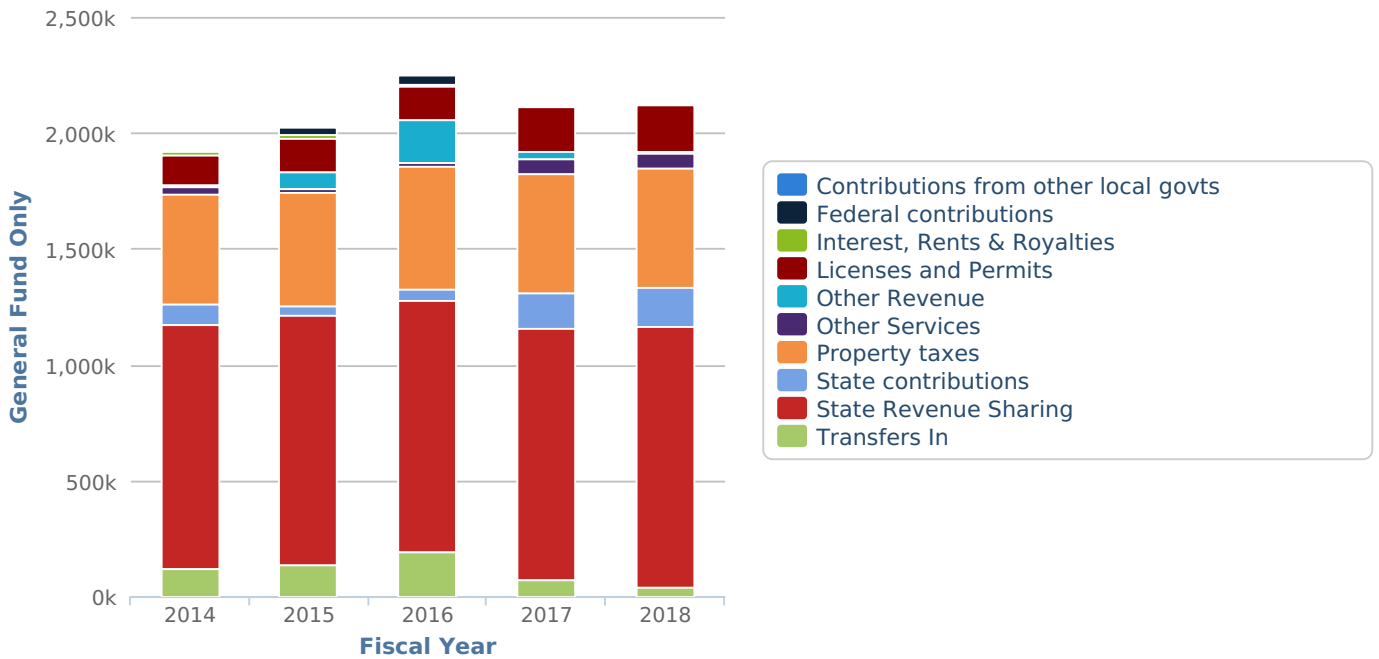
Category Name	2018	2017	2016	2015	2014
Fund Equity	\$949,422	\$948,569	\$979,551	\$801,169	\$608,704
Total Assets	N/A	N/A	\$1,540,316	\$1,348,010	\$1,117,395
Total Liabilities	N/A	N/A	\$560,765	\$546,841	\$508,691

*Fund Equity includes all five fund types: Committed, Assigned, Unassigned, Nonspendable and Restricted Funds.

Revenues

Category Name	2018	2017	2016	2015	2014
Contributions from other local govts	\$2,800	\$2,800			
Federal contributions			\$35,957	\$25,295	
Interest, Rents & Royalties	\$9,000	\$8,000	\$12,700	\$17,073	\$17,834
Licenses and Permits	\$197,875	\$195,825	\$145,517	\$144,565	\$129,336
Other Revenue	\$6,900	\$31,677	\$178,611	\$73,433	\$9,352
Other Services	\$64,066	\$62,563	\$18,281	\$19,803	\$27,692
Property taxes	\$518,907	\$517,643	\$534,606	\$487,238	\$478,208
State contributions	\$162,895	\$151,735	\$46,823	\$41,495	\$81,287
State Revenue Sharing	\$1,127,260	\$1,083,620	\$1,084,452	\$1,073,542	\$1,054,497
Transfers In	\$41,500	\$73,075	\$192,033	\$140,228	\$122,998
Total	\$2,131,203	\$2,126,938	\$2,248,980	\$2,022,672	\$1,921,204

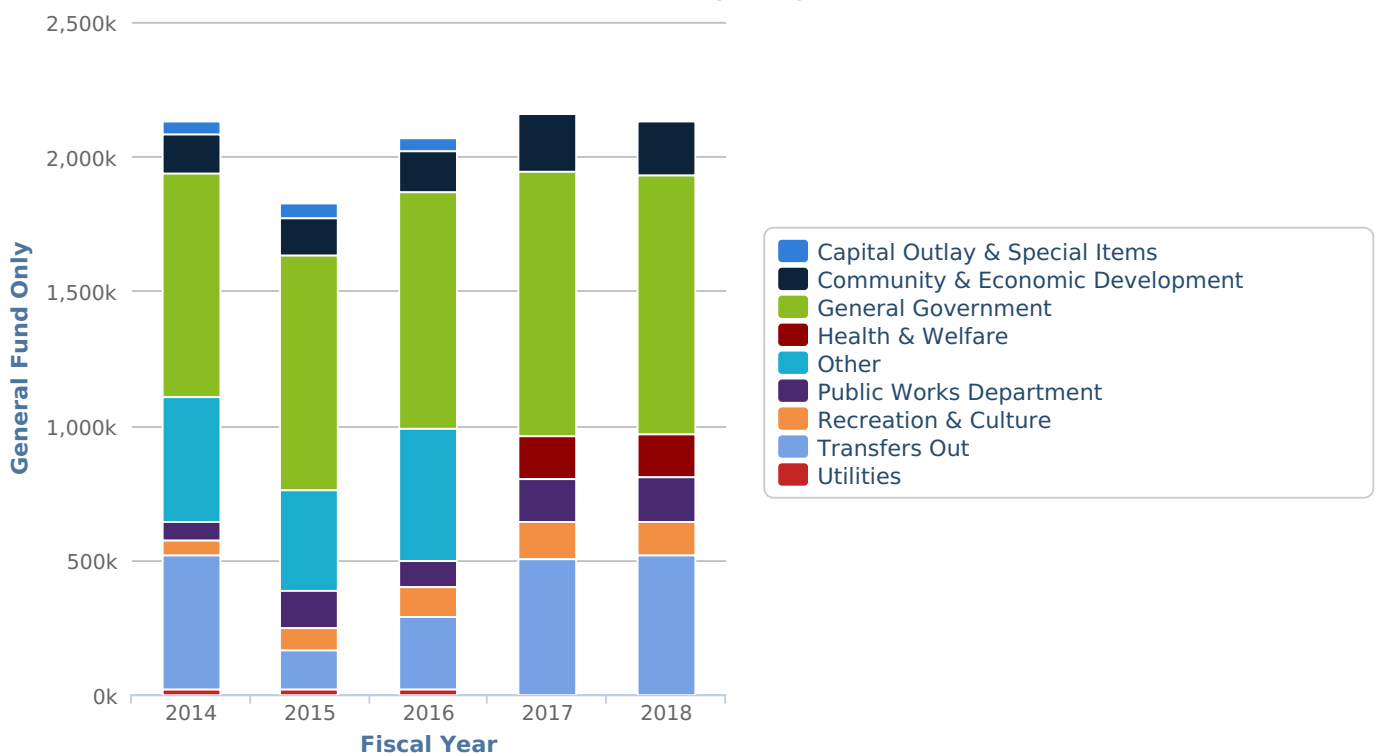
Where The Money Comes From



Expenses

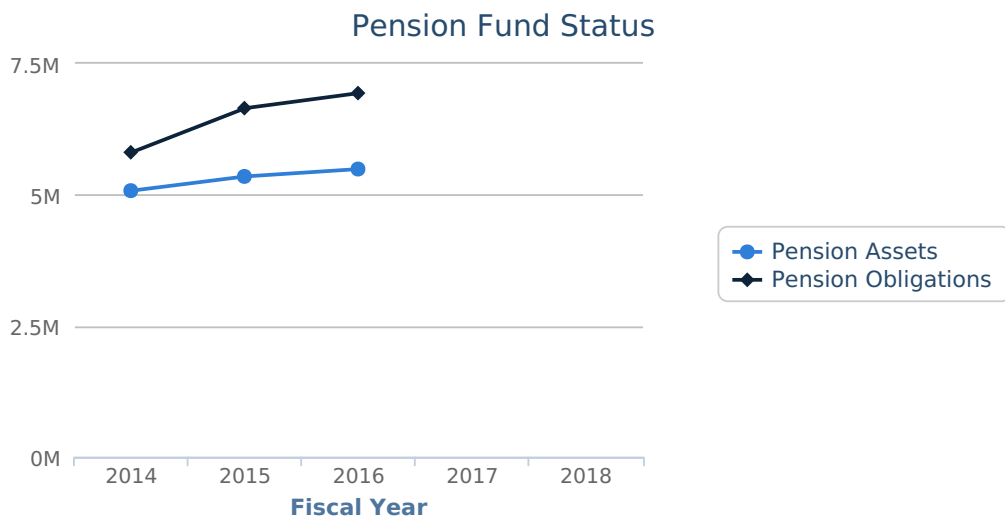
Category Name	2018	2017	2016	2015	2014
Capital Outlay & Special Items			\$48,770	\$60,728	\$46,500
Community & Economic Development	\$201,397	\$209,436	\$149,562	\$132,277	\$148,283
General Government	\$960,651	\$986,219	\$885,134	\$875,581	\$828,892
Health & Welfare	\$161,404	\$159,447			
Other			\$485,549	\$373,880	\$463,430
Public Works Department	\$161,050	\$159,800	\$100,182	\$138,002	\$71,984
Recreation & Culture	\$129,748	\$139,208	\$108,270	\$85,224	\$52,139
Transfers Out	\$516,100	\$503,808	\$270,925	\$142,704	\$501,464
Utilities			\$22,206	\$21,811	\$18,597
Total	\$2,130,350	\$2,157,918	\$2,070,598	\$1,830,207	\$2,131,289

How The Money Is Spent

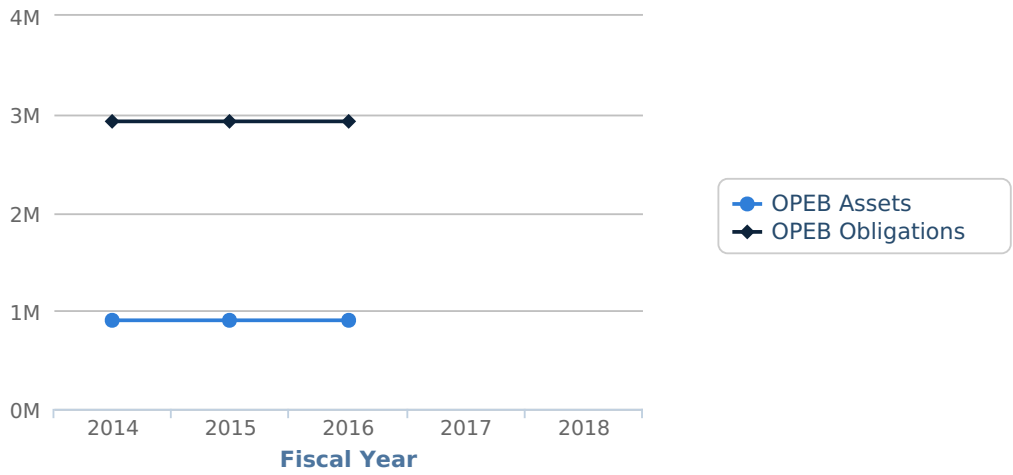


Supplementary Information (Pension / OPEB)

Category Name	2018	2017	2016	2015	2014
Pensions Actuarial Liability	N/A	N/A	\$6,940,542	\$6,653,165	\$5,810,757
Pension Fund Assets	N/A	N/A	\$5,491,304	\$5,350,223	\$5,078,392
OPEB Actuarial Liability	N/A	N/A	\$2,926,053	\$2,926,053	\$2,926,053
OPEB Fund Assets	N/A	N/A	\$901,285	\$901,285	\$901,285



Other Post-Employment Benefit Fund Status



OPEB Notes:

OPEB information has been updated to reflect latest actuarial information as of December 31, 2014.

Fund Equity Detail

Category Name	2018	2017	2016	2015	2014
Nonspendable			\$19,476	\$37,120	\$27,969
Unassigned	\$949,422	\$948,569	\$960,075	\$764,049	\$580,735

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Fiscal Stability	2015	2016	Progress
Fiscal Distress Indicator Score	0	0	↔
Annual General Fund expenditures per capita	\$117	\$134	↓
Fund balance as % of General Fund Revenues i	37.8%	42.7%	↑
Other Post Employment Benefits % Funded	30.8%	30.8%	↔
Pension % Funded i	80.4%	79.1%	↓
Debt burden per capita i	\$57.0	\$38.8	↑

Economy & Financial Health	2015	2016	Progress
Population i	15,605	15,475	↔
Taxable Value (100k) i	\$489,836	\$508,565	↑

Public Safety	2015	2016	Progress
Crimes against persons per thousand residents i	4.0	3.9	↑
Crimes against property per thousand residents i	7.4	8.0	↓
Crimes against society per thousand residents i	5.6	8.0	↓
Other crimes per thousand residents i	1.5	2.5	↓
Traffic crashes property i	181	196	↓
Traffic crashes injuries i	35	38	↓
Traffic crashes fatalities i	1	-	↑

School District Enrollment	2015	2016	Progress
Brandon School District	2,846	2,733	↓
Oxford Community Schools	5,504	5,654	↑

OPEB Notes:

OPEB information has been updated to reflect latest actuarial information as of December 31, 2014.

[Print](#)

Brandon Township
Local Code: 63-1040
Debt Service Summary Report

Bonds & contracts payable

Fiscal Years

Name	2016	2017	2018
Library Refunding Bonds:	308,800	306,922	309,118
Subtotal for Bonds & contracts payable	\$308,800	\$306,922	\$309,118
Total Principal & Interest	\$308,800	\$306,922	\$309,118

Brandon Township Complete Debt Report for Library Refunding Bonds:

Issuance Information

Debt Type: Bonds & contracts payable
Activity Type: Government
Repayment Source: Tax-Backed
Issuance Date: 2010-09-16
Issuance Amount: \$2,230,000
Interest Rate: 2.0 to 2.7
Maturing Through: 2018
Principal Maturity Range: \$260,000 - \$305,000

Payment Schedule

<u>Date Due</u>	<u>Interest Rate</u>	<u>Principal</u>	<u>Interest</u>	<u>Payment</u>	<u>Balance</u>
2016-05-01	2.2%	290,000.00	10,995.00	300,995.00	\$600,000.00
2016-11-01	2.2%		7,805.00	7,805.00	\$600,000.00
2017-05-01	2.5%	295,000.00	7,805.00	302,805.00	\$305,000.00
2017-11-01	2.5%		4,117.50	4,117.50	\$305,000.00
2018-05-01	2.7%	305,000.00	4,117.50	309,117.50	
Totals		\$890,000.00	\$34,840.00	\$924,840.00	

