



CITY OF CHARLEVOIX

2018-2019

Schedule of Rates, Fees & Charges

Unless otherwise noted, all of the following rates, fees, and charges are for April 1, 2018-March 31, 2019. The City Council reserves the right to amend or change these at any time.

Unless otherwise noted, “resident” means a resident of the City of Charlevoix. Resident: Must meet one of the following criteria: 1) Taxpayer in the City of Charlevoix (including business or personal property), 2) Renter in the City of Charlevoix and registered to vote in the City of Charlevoix or 3) a dependent of an adult resident, claimed by the adult on their income taxes as a legal dependent and under the age of 18.

A senior citizen must be 55 or over.

Airport

Aircraft Landing & Ramp Fees

- *Landing fee waived for one day with a qualifying minimum purchase of fuel.*
- *Annual landing pass covers all landing fees for one year.*
- *Landing fees are waived for aircraft that land as a result of an in-flight emergency, doing touch-and-goes, are based at Charlevoix Airport, or are owned by the military, state or federal government. Medical flights are not exempt from landing fees.*

		Min. Fuel Purchase
Single Engine		
Landing Fee	\$0.00	N/A
Ramp Fee (overnight)	8.00	
Monthly Ramp Fee	60.00	
Piston Twin		
Landing Fee	20.00	30 gallons
Ramp Fee (overnight)	15.00	
Monthly Ramp Fee	150.00	
Annual Landing Pass	450.00	
Single Turbo Prop (including Meridan, TBM & Eclipse Jet)		
Landing Fee	45.00	50 gallons
Ramp Fee (overnight)	25.00	
Monthly Ramp Fee	300.00	
Annual Pass	500.00	
Twin Turbo Prop (including Pilatus & Caravan singles)		
Landing Fee	65.00	100 gallons
Ramp Fee (overnight)	40.00	
Monthly Ramp Fee	400.00	
Annual Pass	700.00	
Type I Jet (up to 20,000 lbs)		
Landing Fee	\$90.00	100 gallons
Ramp Fee (overnight)	40.00	
Monthly Ramp Fee	400.00	
Yearly Landing Fee Pass	700.00	

Type II Jet (20,000 - 40,000 lbs)

Landing Fee	125.00	225 gallons
Ramp Fee (overnight)	50.00	
Monthly Ramp Fee	500.00	
Annual Landing Fee	900.00	

Type III Jet (over 40,000 lbs)

Landing Fee	150.00	275 gallons
Ramp Fee (overnight)	70.00	
Monthly Ramp Fee	700.00	
Annual Pass	1,150.00	

Hangar and Access Rates

Hangar Rental Rates* (per month)

Units 1, 2, 3, 8, 9 & 10	160.00
Units 4, 5 & 7	165.00
Unit 6	220.00
Box B	235.00
Box C	420.00
Box D	185.00

* Rates are not effective until current leases expire.

Land Lease Rates (per month, per square foot) \$0.30

Access Rate for Through-the-Fence Operations (per square foot) 0.35

Fuel Rates and Ground Services

100LL Contract Fuel into Plane Fee (per gallon)	0.35
100LL Fuel Delivery Surcharge (Fuel Truck) (per gallon)	0.25
After Hours Call Out Fee (1st hour)	150.00
Additional Hours	100.00
Ground Power Unit (GPU) Connection (1 hour maximum)	85.00
Ground Handling Fee	20.00

Vehicle Parking Fees

Daily	No Charge
Overnight	5.00
Weekly	20.00
Monthly	60.00

6 Months	100.00
6 Months - Premium	200.00
Annual	175.00
Annual - Premium	365.00
<u>Commercial Operations</u>	
On-Airport Rental Car Service (per year)	Set by contract
Aircraft Servicing, Maintaining & Repairing (per year)	2,000.00
Catering Service	2,000.00
Part 135 Operator (per year)	2,000.00
Parachuting & Jump Schools (per year)	2,000.00

Ambulance

<u>Service</u>	<u>Fee</u>
Base Rate - Basic Life Support (BLS)	\$525.00
Base Rate - Advanced Life Support (ALS)	600.00
Note: Additional unit time may be added to base rate	75.00
Intercepts (ALS)	700.00
Mileage Rate per Loaded Mile	11.50
Transfers - Basic Life Support (BLS)	525.00
Transfers - Advanced Life Support (ALS)	600.00
Response Fee: Treatment / No Transport	450.00
JAWS Charge	750.00
Lift Assist Only	150.00

Cemetery

<u>Service/Charge</u>	<u>Resident</u>	<u>Non-resident</u>
Adult Lots	\$400.00	\$600.00
Baby Lots	200.00	300.00
Adult Opening	300.00	450.00
Baby Opening	150.00	225.00
Winter Opening	600.00	900.00
Adult Exhumation	600.00	900.00
Cremation Opening	175.00	275.00
Cremation Exhumation	200.00	300.00

Winter Storage: City Cemetery	100.00	100.00
Winter Storage: Other Cemetery	150.00	150.00
Monument Foundation: Single or Double (price per square inch)	0.25	0.25
Replacement Deed	10.00	10.00
Deed Transfers: One to Four (1-4) (price each)	20.00	20.00
Deed Transfers: More than Four (4+)	At Cost	At Cost
Perpetual Care	175.00	275.00
Seeding / Topseeding / Leveling	Cost	Cost
Full Setup	100.00	100.00
Partial Setup	50.00	50.00
Saturday / Sunday / Holiday	Double	Double

Charlevoix Municipal Marina

Transient Boater Daily Fee	DNR Tier D (Open- May 31) DNR Tier E (June 1-Close)
Daily Dingy Fee	\$5.00
Seasonal Slips	DNR Tier C for 156 days
Seasonal Dingy (individual)	\$500.00
Seasonal Dingy (commercial)	600.00
Burns Street Dock (effective 2019 season)	43.00 per foot

Parking Fees & Fines

<u>Violations</u>	<u>Fine</u>	
Non-metered parking violation (paid within 72 hours)	\$15.00	
Non-metered parking violation (paid beyond 72 hours)	30.00	
Metered parking violation (paid within 24 hours)	10.00	
Metered parking violation (paid after 24 hours)	30.00	
<u>Reserved Parking</u>	<u>Fee</u>	
Acacia Lot (19 spaces- May 1- October 31)	\$1,000.00	
<u>Boat Launch Parking</u>	<u>Resident</u>	<u>Non-Resident</u>
Seasonal	\$50.00	100.00
Seasonal (Senior rate)	25.00	50.00
Daily Car and/or Car with Trailer	10.00	17.00
Commercial*	1,200	1,500

10-punch (any commercial, limit one)*	500.00	750.00
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*Resident commercial rate for business with a City of Charlevoix tax bill in the name of the business.

Planning & Zoning

Level A Site Plan Review	\$115.00
Level B Site Plan Review	275.00 +actual expenses
Rezoning Application	325.00+actual expenses
Variance - Zoning Board of Appeals	350.00 +actual expenses
Zoning Permit	45.00
Zoning Appeals	300.00 +actual expenses
Special Use Permit	300.00 +actual expenses
Parcel Division	125.00
Sign Permit	30.00
Sign Variance	300.00
Alley Abandonment	1000.00+actual expenses
Sidewalk Café (Annual Fee)	50.00
Outdoor Dining Fee	50.00

*Additional actual expenses shall not exceed \$500 except where permitted by ordinance.

Freedom of Information Act (FOIA) Requests

<u>Request</u>	<u>Fee</u>
Copies (per page)	\$0.10
Blueprints (each)	Minimum \$3 or Cost
CDs (each)	3.00
Flash Drives (each)	Actual Cost
Election Reports (per page)	0.10
Election Report - Labels (per page) (labels provided by customer)	0.10
Mailing Containers	Actual Cost
Postage	Actual Cost
Cost of labor to locate, examine, redact, copy and/or transfer records (Cost is calculated by rounding down to the nearest quarter hour)	Hourly Wage plus 50% fringe benefit Factor of the least paid employee capable of performing the work

Recreation

<u>Pavilion Reservation</u>	<u>Resident</u>	<u>Non-Resident</u>
Picnic Pavilion Rental - Weekday	\$30.00	\$55.00
Picnic Pavilion Rental - Weekend or Holiday	50.00	80.00
Picnic Pavilion Rental - Non-Profit	No charge	No Charge
Performance Pavilion Rental (case by case)	50.00	100.00
Use of Public Property (case by case basis) (must be approved)	200.00	750.00
Wedding on Public Property (must be approved)	200.00	750.00

Sports Fees

Team Fees (Basketball, Volleyball, Softball) (per team)	150.00	150.00
Youth Sport (per person)	25.00	25.00

Skate Park (Carpenter Avenue)

Daily Pass	5.00	5.00
Seven Day Punch Card	10.00	12.00
Summer Pass	30.00	40.00

Mt. McSauba

For all activities at Mt. McSauba, Charlevoix Township residents will be given the same rate as City residents. A "resident" must be one of the following criteria: 1) Taxpayer in the City of Charlevoix or Charlevoix Township (including business or residential property), 2) Renter in the City of Charlevoix or Charlevoix Township and registered to vote in the City of Charlevoix or Charlevoix Township or 3) a dependent of an adult resident, claimed by the adult on their income taxes as a legal dependent and under the age of 18.

<u>Day Camp</u>	<u>Resident</u>	<u>Non-Resident</u>
Mt. McSauba Day Camp (per person per week)	100.00	120.00

Mt. McSauba Ski Hill

Weeknight Daily	\$10.00	\$15.00
Weekend Daily	13.00	18.00
Season Pass: 1 Person	135.00	215.00
Each Additional Family Member	70.00	80.00

Equipment Rental

Downhill Skis or Snowboard	10.00	12.00
Cross Country Skis or Snowshoes (8 hour rental)	5.00	8.00
Cross Country Skis or Snowshoes (24 hour rental)	10.00	12.00

Lessons

Group Ski or Snowboard Lessons (per person)	45.00	50.00
Group Ski or Snowboard Lessons with Rental (per person)	55.00	60.00
Individual Ski or Snowboard Lessons with Rental (1/2 hour)	25.00	30.00
Individual Ski or Snowboard Lessons with Rental (1 hour)	35.00	40.00

Skating Rink

Daily Fee	1.00	1.00
Season Pass	30.00	30.00
Ice Skate Rental	1.00	1.00

Mt. McSauba Area Rental Fee

Initial Rate (Two hours)	150.00	250.00
Additional rate per hour	100.00	100.00
Supervisor fee per hour (Required)	25.00	25.00

Charlevoix Golf Club

Daily Rates

9 Holes	\$15.00
18 Holes	25.00

The Golf Course Superintendent is authorized to offer sales, specials, and other inducements to account for seasonality and market competitiveness beyond the rates set above.

5-play punch card	50.00	
Pull Cart Rental	3.00	
Upper Locker Rental	30.00	
Lower Locker Rental	40.00	
<u>Season Pass</u>	<u>Resident</u>	<u>Non-Resident</u>
Single	320.00	465.00
Family	495.00	625.00
Student	185.00	200.00
Senior Citizen - Single	255.00	400.00
Senior Citizen - Double	385.00	535.00

Utility Rates

Water Rates

<u>Service Charge - Meter Size</u>	<u>City</u>	<u>Non-City</u>
3/4 " or Smaller	\$24.25	\$48.50
1"	31.00	62.00
1 1/2"	48.25	96.50
2"	68.75	137.50
3"	115.50	231.00
4"	223.75	447.50
6"	418.75	N/A
Sprinkling Meter	5.00	9.50
<u>Commodity Charge</u>		
1st 2,000 Gallons	3.90	7.80
3rd-50th 1,000 Gallons	3.90	7.80
51st 1,000 Gallons and Over	3.90	7.80
Water Usage Minimum (Gallons)	2,000 gal.	2,000 gal.
Water Minimum Charge	24.70	49.15
<u>Privilege Fees</u>		
New User Cost per REU, Prepaid	1,000.00	1,500.00
Turn On Fee - Water	175.00	300.00
Turn On / Off Fee - Water (Seasonal)	25.00	35.00
Turn On Fee - Sprinkler	25.00	35.00
<u>Water Tap Fees</u>		
3/4" Line	\$250.00	
1" Line	320.00	
Larger Than 1" Line	At cost	
<u>Other Fees</u>		
Service Upgrade (remove old galvanized pipe)	500.00	
Bacteriological Tests	20.00 / sample	

Sewer Rates

Service Charge – (Based on Water Meter Size)

3/4 " or Smaller	\$38.00	\$57.00
1"	54.00	81.00
1 1/2"	88.00	132.00
2"	128.00	192.00
3"	242.00	363.00
4"	410.00	615.00
6"	N/A	620.00

Commodity Charge

Commodity Rate per 1,000 Gallons	6.25	9.38
Sewer Minimum Charge	50.50	75.76

Privilege Fees

New User Cost per REU, Prepaid	2,000.00	3,000.00
Turn On Fee - Water & Sewer	500.00	750.00

Electric Rates

	Rate / kWH	Charge	PCA*
Residential - In City	\$0.0795	\$7.00	\$0.02139
Residential - In Senior	0.0724	7.00	0.02139
Residential - Rural	0.0916	8.00	0.02139
Residential - Rural Senior	0.0901	8.00	0.02139
Commercial - In City (GS-C)	0.0906	16.00	0.02139
Commercial - Out (GS-R)	0.1016	16.00	0.02139
Commercial – Demand	0.0496	52.00	0.02139
Industrial & Charity Demand	0.0394	265.00	0.02139
Demand KW	10.90 / KW		

* PCA changes twice a year (in April & October) (PCA = Power Cost Adjustment)

Renewable Credits

These credits are available for approved renewable generation:	Credit Rate/kWH
Solar	\$0.0844
Wind	0.0504

Services

Disconnect / Reconnect - Regular	No charge
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Disconnect / Reconnect - After Hours	150.00
Disconnect / Reconnect - Regular (Without 24 Hour Notice)	50.00
Disconnect / Reconnect - Seasonal**	115.00
Disconnect / Reconnect - Seasonal After Hours**	167.00
** Disconnected from the system for longer than one billing cycle	
Reconnect - Non Payment	30.00
Reconnect - Non Payment (After Hours)	150.00
Trenching for All Underground Residential Services 200 amps & Under	3.00 Per Foot
Meter Test	25.00
Additional meter test at the same location	5.00

Security Lights

	City	Non-City
70 Watt	5.28	5.60
100 Watt	6.60	7.08
150 Watt	8.92	9.23
250 Watt	14.11	15.24
400 Watt	20.79	22.60
105 Watt LED (400 W equivalent)	9.70	10.23
1000 Watt	47.37	51.90

Miscellaneous Fees

Temporary / Seasonal Business Fees

Solicitor's License: 1st Day, One Person	\$50.00
Additional Days (per day)	\$5.00
Additional Person on License (per person)	25.00
Roadside Stand / Temporary Business (per application)	100.00
Transient Merchant	50.00

NSF Fees

NSF / Returned Check Charge (per occurrence)	\$45.00
ACH NSF Charge (per occurrence)	35.00
Police Bad Check Processing Fee (per request)	45.00

Public Safety Fees

Mass Gathering Permit	100.00
Public safety services for events (applies to for-profit organizations only)	1,000.00
Standby for Fireworks (Equipment & Personnel) (per hour)	500.00
Police Escort Fee (per occurrence)	100.00
Liquor License Fee	100.00
Trash License (annual fee)	10.00

Copy/Fax/Report Charges

City Charter (free on city website)	10.00
City Zoning Code (free on city website)	10.00
Code Book (free on city website)	30.00
City Budget (loose leaf)	15.00
City Council Rules & Procedures	2.00
General Copies (per copy)	0.25
Accident Report (per report)	2.00
Facsimile (send or receive a fax) (per page)	1.00
Garden Plots (per plot)	35.00
City Flag	35.00

Miscellaneous Payment Rates

Election Inspectors (per hour)	10.00
Election chairperson (per hour)	10.50
Election Receiving Board Member (per hour)	11.50
Board of Review Member (per day)	50.00
Mileage	IRS Rate / Mile
Mayor/Council Additional Meetings (per diem) <25 Miles	50.00
Mayor/Council Additional Meetings (per diem) >25 Miles	75.00