

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909

RE: Compliance Form 4886 for Charter Township of Brandon, MI Transparency & Accountability

The Charter Township of Brandon is pleased to submit form 4886 with the required documents in compliance with the State of Michigan's Transparency and Accountability Initiative.

The Charter Township of Brandon has chosen to use a web-service for this requirement, and has partnered with Munetrix to showcase our data.

Included with this letter are the required documents for Charter Township of Brandon:

- Citizen's Guide to Finances including our Pension and OPEB status
- Performance Dashboard
- Debt Service Report
- Projected Budget Report

We have made the data available to the public via a link on our website; as well we will make available limited quantities of paper copies in our municipality lobby and notify residents in our periodic mailings. You will find the confirmation of our website link and various supporting transparency documentation included with this letter.

We look forward to receiving these important funds from the State of Michigan and trust you will contact us if there are any questions or concerns.

Sincerely,



Kathy Thurman
Supervisor


City, Village, and Township Revenue Sharing and County Incentive Program Certification

Issued under authority of 2019 Public Act 56. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for City, Village, and Township Revenue Sharing or County Incentive Program payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made available to the public a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report as required by 2019 Public Act 56. The local unit must include in any mailing of general information to its citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office.
2. Submit to Treasury a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report.

This certification, along with a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report, **must be received by December 1, 2019**, (or the first day of a payment month) in order to qualify for that month's payment. Postmark dates will not be considered. For questions, call 517-335-7484.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name Charter Township of Brandon		Local Unit County Name Oakland County	
Local Unit Code 63 1040		Contact E-Mail Address kthurman@brandontownship.us	
Contact Name Kathy Thurman	Contact Title Supervisor	Contact Telephone Number 248-627-4918	Extension
Website Address, if reports are available online http://munetrix.com/sections/data/municipal.php?MuniID=1160&Type=Township		Current Fiscal Year End Date 12/31/2018	
PART 2: CITIZEN'S GUIDE			
Check any of the following that apply:			
<input type="checkbox"/> The local unit has elected to use Treasury's online Citizen's Guide to comply with the legislative requirements. Therefore, a copy of the Citizen's Guide will not be submitted to Treasury.			
<input type="checkbox"/> The local unit does not have any unfunded liabilities (pensions or other postemployment benefits (OPEB)).			
PART 3: CERTIFICATION			
<i>In accordance with 2019 Public Act 56, the undersigned hereby certifies to Treasury that the above mentioned local unit 1) has produced a Citizen's Guide, a Performance Dashboard, a Debt Service Report, and a Projected Budget Report and 2) will include in any mailing of general information to our citizens, the Internet website address or the physical location where all the documents are available for public viewing in the clerk's office. The Citizen's Guide, Performance Dashboard, Debt Service Report, and Projected Budget Report are attached to this signed certification, unless otherwise noted in Part 2.</i>			
Chief Administrative Officer Signature (as defined in MCL 141.422b) 		Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Kathy Thurman	
Title Supervisor		Date November 22, 2019	

Completed and signed form (including required attachments) should be e-mailed to: **TreasRevenueSharing@michigan.gov**.
If you are unable to submit via e-mail, fax to 517-335-3298 or mail the completed form and required attachments to:

Michigan Department of Treasury
Revenue Sharing and Grants Division
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
CVTRS/CIP Eligible Y N	Certification Received	Citizen's Guide Received
Performance Dashboard Received	Debt Service Report Received	Projected Budget Report Received
Final Certification	CVTRS/CIP Notes	

General Info

Name	Type	Fiscal Year End	Population (2010)	Phone	Website
Brandon Township	Township	December	15179	(248) 627-4918	http://www.brandontownship.us/

Multi-Year General Fund Only

Year	Data Status	Fiscal Score	Population	General Fund Revenues	General Fund Expenditures	*Available Fund Balance	Taxable Value
2020	Forecast	0	15475	\$2,599,082	\$2,193,067	\$2,837,599	\$573,217,378
2019	Amended Budget	0	15475	\$2,862,519	\$1,871,762	\$2,431,584	\$556,108,000
2018	Historic	0	15475	\$2,361,085	\$2,164,133	\$1,440,827	\$549,726,113
2017	Historic	0	15475	\$2,350,918	\$2,051,714	\$1,238,621	\$525,461,361
2016	Historic	0	15475	\$2,248,980	\$2,070,598	\$960,075	\$508,564,864

*Available Fund Balance includes Committed, Assigned, and Unassigned Funds. It excludes Nonspendable and Restricted Funds.



Fiscal Year Assumptions Notes

2020 Notes: General and All Other Governmental Funds

Revenues

- Modest increase in revenues due to CPI level Taxable Value Increase
- Fees, fines, forfeitures and state revenue sharing expected to be flat

Expenditures

- The Township continues to run efficiently
- Pension & Retiree Health Care well funded
- Salary & Benfit costs remain in check

Financial Statement

Including General Fund only

Balance Sheet

Category Name	2020	2019	2018	2017	2016
Equity & Reserves	N/A	\$2,431,584	N/A	N/A	N/A
Fund Equity	\$2,837,599	N/A	\$1,475,707	\$1,278,755	\$979,551
Total Assets	N/A	N/A	\$2,122,750	\$1,784,150	\$1,540,485
Total Liabilities	N/A	N/A	\$615,377	\$571,180	\$560,596

*Fund Equity includes all five fund types: Committed, Assigned, Unassigned, Nonspendable and Restricted Funds.

Revenues

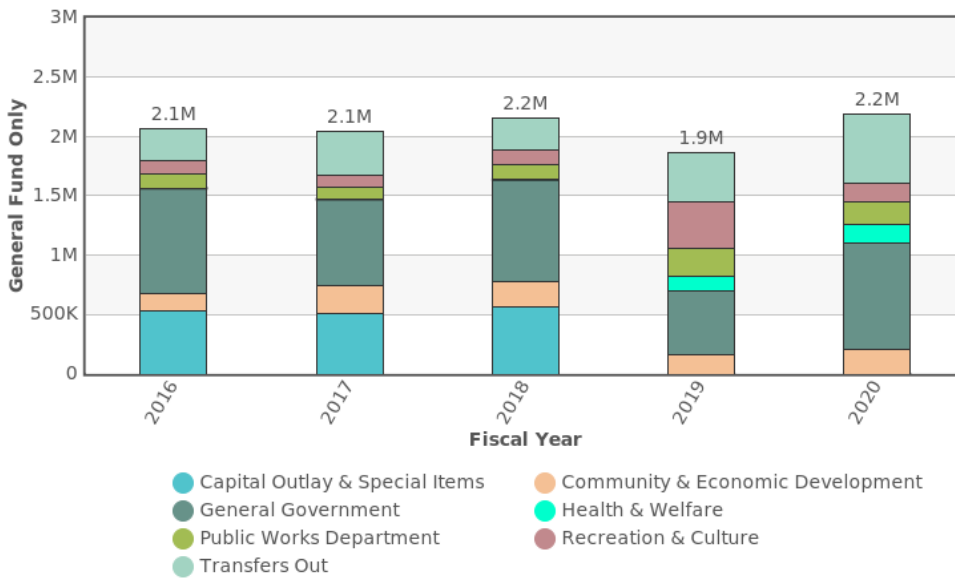
Category Name	2020	2019	2018	2017	2016
Contributions from other local govts	\$3,060	\$3,785			
Federal contributions			\$37,726	\$36,563	\$35,957
Interest, Rents & Royalties	\$11,000	\$12,931	\$141,757	\$125,504	\$12,700
Licenses and Permits	\$219,475	\$218,616	\$132,349	\$166,071	\$145,517
Other Revenue	\$15,800	\$11,431	\$83,308	\$186,643	\$178,611
Other Services	\$60,600	\$65,714	\$23,615	\$17,409	\$18,281
Parks and recreation	\$202,000	\$62,151			
Property taxes	\$570,808	\$568,645	\$521,467	\$509,095	\$534,606
State Revenue Sharing	\$1,266,000	\$1,029,094	\$1,203,980	\$1,174,040	\$1,084,452
State contributions	\$182,139	\$203,608	\$41,704	\$42,518	\$46,823
Transfers In	\$68,200	\$686,544	\$175,179	\$93,075	\$192,033
Total	\$2,599,082	\$2,862,519	\$2,361,085	\$2,350,918	\$2,248,980



Expenses

Category Name	2020	2019	2018	2017	2016
Capital Outlay & Special Items			\$569,564	\$516,185	\$534,319
Community & Economic Development	\$211,244	\$163,466	\$214,480	\$231,614	\$149,562
General Government	\$890,490	\$539,079	\$857,271	\$728,859	\$885,134
Health & Welfare	\$162,191	\$129,296			
Public Works Department	\$195,700	\$227,895	\$131,063	\$99,205	\$122,388
Recreation & Culture	\$155,892	\$396,733	\$122,888	\$106,173	\$108,270
Transfers Out	\$577,550	\$415,293	\$268,867	\$369,678	\$270,925
Total	\$2,193,067	\$1,871,762	\$2,164,133	\$2,051,714	\$2,070,598

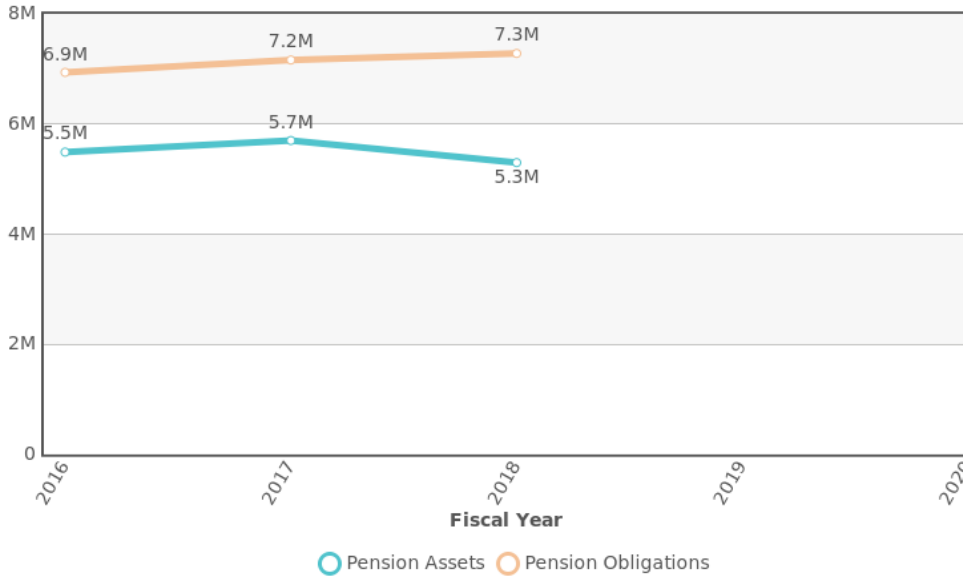
How The Money Is Spent



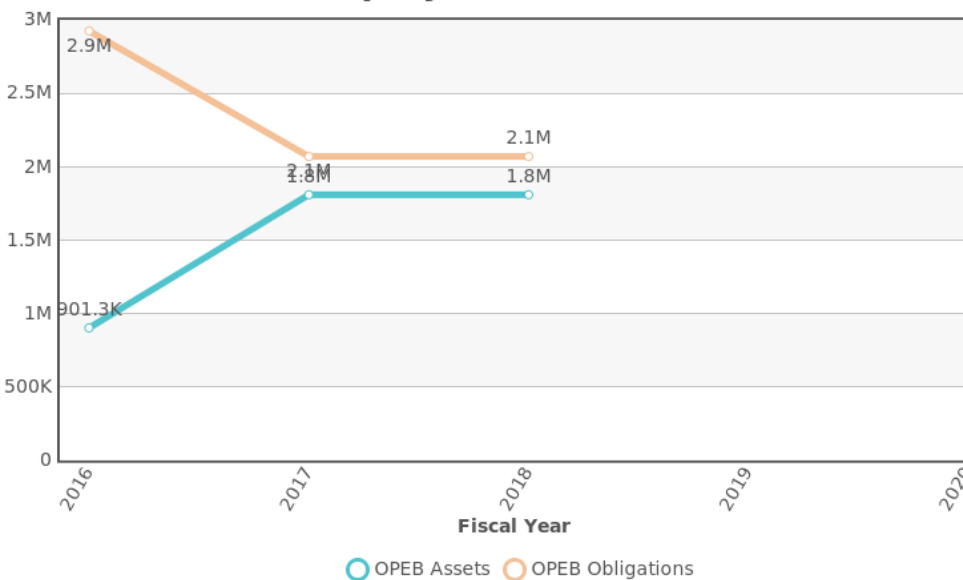
Supplementary Information (Pension / OPEB)

Category Name	2020	2019	2018	2017	2016
Pensions Actuarial Liability	N/A	N/A	\$7,284,961.00	\$7,165,923.00	\$6,940,542.00
Pension Fund Assets	N/A	N/A	\$5,300,207.00	\$5,701,869.00	\$5,491,304.00
OPEB Actuarial Liability	N/A	N/A	\$2,070,376.00	\$2,070,376.00	\$2,926,053.00
OPEB Fund Assets	N/A	N/A	\$1,809,569.00	\$1,809,569.00	\$901,285.00

Pension Fund Status



Other Post-Employment Benefit Fund Status



OPEB Notes:

OPEB information has been updated to reflect latest actuarial information as of December 31, 2017.

Fund Equity Detail

Category Name	2020	2018	2017	2016
Assigned	0	\$1,100,000.00	0	0
Nonspendable	0	\$34,880.00	\$40,134.00	0
Restricted	0	0	0	\$19,476.00
Unassigned	\$2,837,599.00	\$340,827.00	\$1,238,621.00	\$960,075.00

Dashboard for Brandon Township

Fiscal Stability	2018	2019	Progress
Fiscal Wellness Indicator Score	0	0	↔
Economy & Financial Health			
Economy & Financial Health	2018	2019	Progress
Population	15,475	15,475	↔
Taxable Value (100k)	\$549,726	\$556,108	↑
Public Safety			
Public Safety	2017	2018	Progress
Other crimes per thousand residents	1.8	2.2	↓
School District Enrollment			
School District Enrollment	2018	2019	Progress
Brandon School District	2,487	2,384	↓
Oxford Community Schools	6,137	6,490	↑

Dashboard Notes:

Brandon Township does not have any outstanding debt.

OPEB Notes:

OPEB information has been updated to reflect latest actuarial information as of December 31, 2017.

CVTRS - Debt Service Report

Charter Township of Brandon

November 26, 2019

The Charter Township of Brandon has no long-term debt issues outside of Pension and Retiree Healthcare, which is reported separately.